



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY  
31 MARCH 2025 AT 7.00pm in Jubilee Hall.**

Members of the Committee Cllr J Lay, Cllr R Sowden, Cllr D Prosser, Cllr A Redding, Cllr R Smith are summoned to attend.

25 March 2025

**Carla Baverstock-Jones**  
Chief Officer

### AGENDA

1. To receive apologies for absence.
2. **Declaration of interest:** Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. **To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.**
4. To elect a Chairman to the Grounds Committee.
5. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 27 January 2025.
6. To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.
7. To receive an update in respect of the Horndean Green Trail and Heritage Network
8. To receive a verbal update in respect of the renewal of Catherington Down lease.
9. To receive and consider the renewal of the Woodland Management Plan, and available grants.
10. To receive and consider engaging a pond consultant in respect of the ponds within the parish.
11. To receive and consider the draft Dell Piece West Management Plan.
12. To receive and consider the new version of the Countryside Stewardship Scheme, and discuss the way forward.
13. To receive and consider the quotations received in respect of the tree safety inspections, and discuss the way forward.
14. To receive and consider the Access Document in respect of the works to be undertaken by SSEN at Hazleton Common.
15. To receive and consider the Parish Pollinator Pledge.
16. To receive and consider the feedback received in respect of the bench at Jay Close, and agree the way forward.
17. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
18. To receive and consider the current contractual usage of the football pitch at Five Heads Recreation Ground.  
Horndean Parish Council, Jubilee Hall, Crouch Lane, Horndean PO8 9SU  
Tel: 023 9259 7766 [www.horndeanpc-hants.gov.uk](http://www.horndeanpc-hants.gov.uk)



# Horndean Parish Council

## MINUTES OF THE GROUNDS MEETING HELD AT JUBILEE HALL ON 27<sup>TH</sup> JANUARY 2025

**PRESENT:** Cllr S Freeman (Chair), Cllr A Redding (Vice Chair), Cllr J Lay, Cllr D Prosser, Cllr R Sowden, Cllr R Smith

**IN ATTENDANCE :** Matt Madill (Grounds Manager), Sarah Guy (Office Manager), Susan Blake (Minute Taker)

**PUBLIC :** No Public

Meeting opened 7pm

**G 50/24/25 :** To receive apologies for absence.

No Apologies

**G 51/24/25 :** Declaration of interest – No declaration of interest

**G 52/24/25 :** To open the meeting to members of the public.

No members of the public

**G 53/24/25 :** To receive and approve the Minutes of the Grounds Committee meeting held on Monday 25<sup>th</sup> November 2024.

It was **RESOLVED** that the Minutes of the Grounds Committee meeting held on 25<sup>th</sup> November 2024 be signed as a true record of the meeting  
Cllr S Freeman signed.

**G 54/24/25 :** To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

A verbal update was given by the Grounds Manager.

Heathland management work with Volunteers at Hazleton Common.

A new bench was installed at Jubilee Park, it now has been vandalised so in the process of re-installing.

Strimming is on going at Parsonage Field and Catherington Lilth.

Storm damage and tidy up of the trees.

**G 55/24/25 : To receive an update in respect of the Horndean Green Trail and Heritage Network**

Tree sculptures, footpath restoration, information boards and timber work at Catherington Lith has been commissioned - all funded by the DEFRA grant of £35k and to be completed by March 31st. An article featuring the Green Trail and Heritage Network is soon to be published in the Petersfield Post.

Cllr Redding thanked Chris Andrews and his Footpath Volunteer colleagues for arranging a successful visit by our local MP Damian Hinds to the Parish Nature Reserves in December.

**G 56/24/25 : To receive a verbal update in respect of the renewal of Catherington Down lease**

Verbal update took place.

Grounds committee in communication with Mr S Peach. Meeting to be held 10<sup>th</sup> February 2025 to discuss, (Mr S Peach, Grounds Manager and Councillors)

**G 57/24/25 : To receive and consider the suggestion of a PitchPower assessment in respect of HPC's football pitches**

3 pitches at Five Heads Recreation and 2 pitches currently at Jubilee Field

It was agreed to recommend to Council to undertake a PitchPower Assessment in respect of the football pitches at both Five Heads Recreation Ground and Jubilee Park at a cost of £100 per site.

**G 58/24/25 : To receive and consider the quotations received in respect of the removal of gym equipment at Five Heads Recreation Ground.**

Gym equipment quotes were circulated

Quote 1 recommended – All agreed

To go to the next Full Council Meeting 10/02/2025

**G 59/24/25 : To receive and consider the quotations received in respect of the repairs to be undertaken within Jubilee play area (playhouse ramp).**

Playhouse ramp quotes circulated

Quote 1 recommended – All agreed

To go to the next Full Council Meeting 10/02/2025

**G 60/24/25 : To receive and consider the quotations received in respect of the repairs to be undertaken within Jubilee play area (swing)**

Grounds Manager circulated one quote.

To be brought to the next Grounds Committee Meeting once more quotes have been obtained.

**G 61/24/25 : To receive and consider the quotations received in respect of the repairs to be undertaken at Deep Dell play area**



Quotations circulated – Grounds agreed to recommend to Council to proceed with repairs using CIL Funding

**G 62/24/25 : To receive and consider the draft Dell Piece West Management Plan**

Deferred to next meeting (31<sup>st</sup> March 2025)

**G 63/24/25 : To receive and consider the adjacent landowners request to replace fencing at Catherington Lilth**

HPC own the land – request not recommended by Grounds Committee, it is a marker fence Grounds Manager to respond.

**G 64/24/25 : To receive and consider the request from a resident to place a memorial tree or bench within Blendworth**

Brief discussion took place.

Grounds Manager does not recommend as we do not own or have much land in Blendworth. Cllr D Prosser suggested Crockley Park, requestor to be advised

**G 65/24/25 : To receive an update regarding the placement of a notice board with Morrisons.**

To continue to stay with Grounds Committee – need to confirm with Morrisons where the notice board can be placed. Cllr S Freeman to investigate.

**G 66/24/25 : To receive and consider the removal of the green biological growth present on the War Memorial within the village.**

Cllr J Lay expressed how difficult it is to maintain.

Grounds Manager has cleaned the named panels on Horndean War Memorial as advised by Common Wealth War graves commission – more advice to be sought.

**G 67/24/25 : To receive and consider the current placement of the bench at Jay Close in respect of the complaints received from two residents.**

A discussion took place and it was agreed that the bench is a popular well used facility. It was believed that the bench was originally installed by public consultation to enhance the space. Emails to be sourced.

**G 68/24/25 : To receive and consider the projects eligible for Community Infrastructure Levy (CIL) funding, and agree the way forward.**

CIL funding application open 27<sup>th</sup> Jan to 21<sup>st</sup> March 2025

Cllr A Redding to complete CIL forms.

It was agreed that the Grounds Committee would complete a composite application for CIL funding for

- A multi-use games area (MUGA), to replace the basketball court
- Fitness/gym equipment replacement due to age

- Accessible path

Next meeting March 31<sup>st</sup> 2025

**Meeting closed 8.45pm**

Signed .....

Date .....

I am writing because we will be launching a new version of the Countryside stewardship scheme this year and in the next few months we are expecting an announcement on making it possible to terminate extended HLS agreements early in order to move into the new scheme. So we are now having discussions with agreement holders to sound out which ones may be interested.

The main potential advantages to going down this route are –

- Most management options now have higher payment rates under CS than under HLS
- There are a small number of options available under CS that are not available under HLS.
- It is possible to enter new land into a new CS agreement in addition to that within the current HLS agreement. Would this be something you may have an interest in? If so it would be a good idea to have a meeting to have some preliminary discussions on what you might like to do with these sites.

The alternative would be to allow the current HLS agreement to continue running, and then consider whether to enter into a new agreement once the current one is within a year of expiring.

Kind regards

David Le Grice  
Lead Adviser  
Thames Solent Area Team  
Natural England  
4th Floor, Eastleigh House  
Upper Market Street, Eastleigh  
Hants, SO50 9YN  
Tel: 0208 02 67641  
Mob: 07500553211  
[www.gov.uk/natural-england](http://www.gov.uk/natural-england)



17en:14

## **Carla Baverstock-Jones**

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**Subject:** FW: Hazleton Common - SSEN Works  
**Attachments:** 20250320 Access Document Hazleton Common V06.pdf

**From:** Nigel Smillie <nigel.smillie@savills.com>  
**Sent:** 20 March 2025 17:30  
**To:** Matthew Madill <Matthew.madill@horndeanpc-hants.gov.uk>  
**Cc:** Carla Baverstock-Jones <Carla.baverstock-jones@horndeanpc-hants.gov.uk>  
**Subject:** Re: Hazleton Common - SSEN Works

Dear Matt and Carla,

The access arrangements and the time-frame restrictions were discussed and accepted during the site visit on 11 March with representatives from SSEN and Clancy.

I've now updated the Access Document as per attached and as shown below. I will notify you as soon as the access dates are confirmed giving at least three weeks' notice as per the access document.

Could you please confirm whether these arrangements are acceptable or let me know of any changes needed. SSEN have confirmed that digital signatures (eg Adobe sign) are acceptable.

Best regards

**Nigel Smillie**

**Consents Officer,**

**Strategic Projects**

Mobile : +44(0) 7709 597 489

Email : nigel.smillie@savills.com

Website : [www.savills.co.uk](http://www.savills.co.uk)





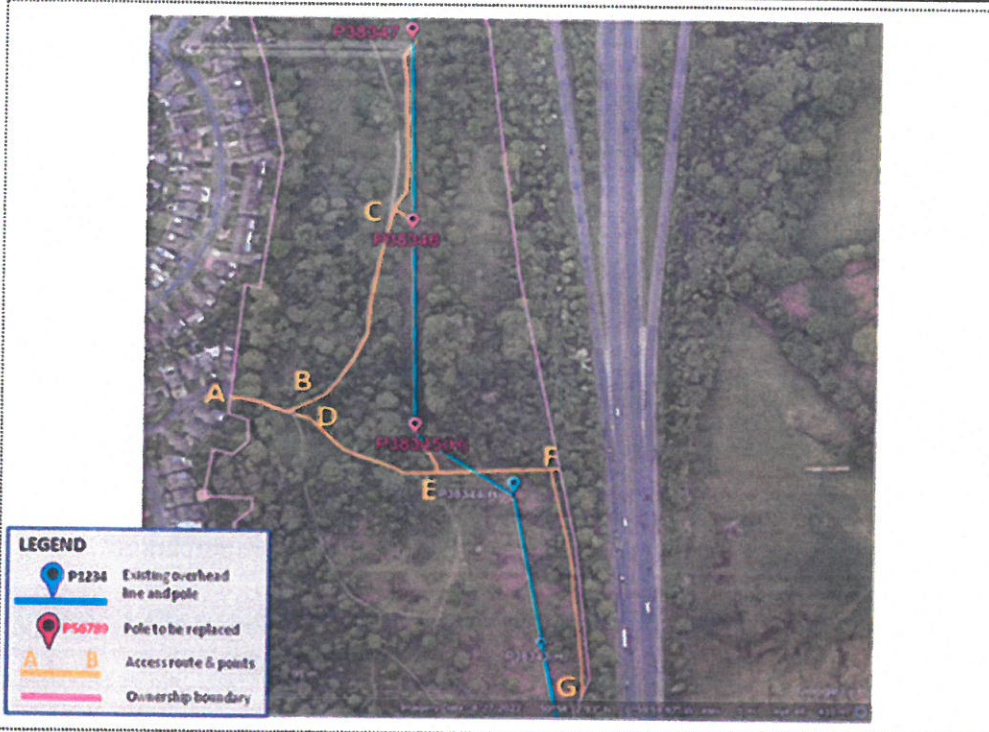
Scottish &amp; Southern

Access Document: Hazleton Common (Horndean Parish Council)

Scheme Ref: Havant Rutter Pole Scheme Sect 01 Version 06



Landowner / Occupier:	Horndean Parish Council, Access Contact: Matt Madill, Grounds Mgr	Plot:	HP519726: Hazleton Common, PO8 9ES
Address:	Jubilee Hall, Crouch Lane, Horndean, Waterlooville, Hants, PO8 9SU	Pole No (s):	Pole Replacements Rutter poles P38347, P38346; H pole P38345.
Tel:	Phone: 02392 597 766	Email:	matthew.madill@horndeanpc-hants.gov.uk
Advanced Notice Required?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Please specify.	At least 3 week's notice to confirm arrangements – area is in regular use by the public with occasional livestock grazing.	



Savills Agent: Nigel Smilie nigel.smilie@savills.com

**Additional Comments**

- Access:** Site access through locked gate (A). Gates and fence at B will need to be removed. Exit track at (B) to access rutter poles. Tree root protective measures/matting required around oak tree (D). Off track at Point E, through temporarily removed fence to access P38345. Exit route to gate at F onto bridleway; access to newly built track (F to G) an option if bridleway cannot be used. Further details overleaf.
- Ecology:** Hazleton Common is a nature reserve and managed under a higher level stewardship (HLS) agreement. Special care must be taken throughout all works in the area as it is the known habitat for several protected species – see further details overleaf.
- Enabling Works:** Details overleaf.
- Remediation/compensation:** In accordance with terms specified in wayleave agreement.

I/we acknowledge that I/we have been informed of the forthcoming works on SSEN infrastructure shown on this plan and confirm my/our contact details are correct.

Signed

Name

Dated



Scottish &amp; Southern

**ACCESS AND ENABLING****5. Access (continued).**

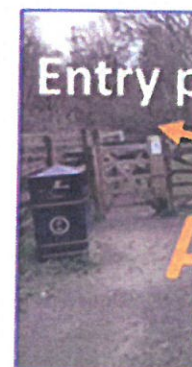
- Main works will be before birth pe
- Maximum vehic and could comp

**6. Ecology (continued)**

- Hazleton Comm heathland, man taken through species includi latter (GCN) are
- Possible dormo mitigation mea
- The SSEN ecolo, closely with rel Reptile Group ( incorporated in

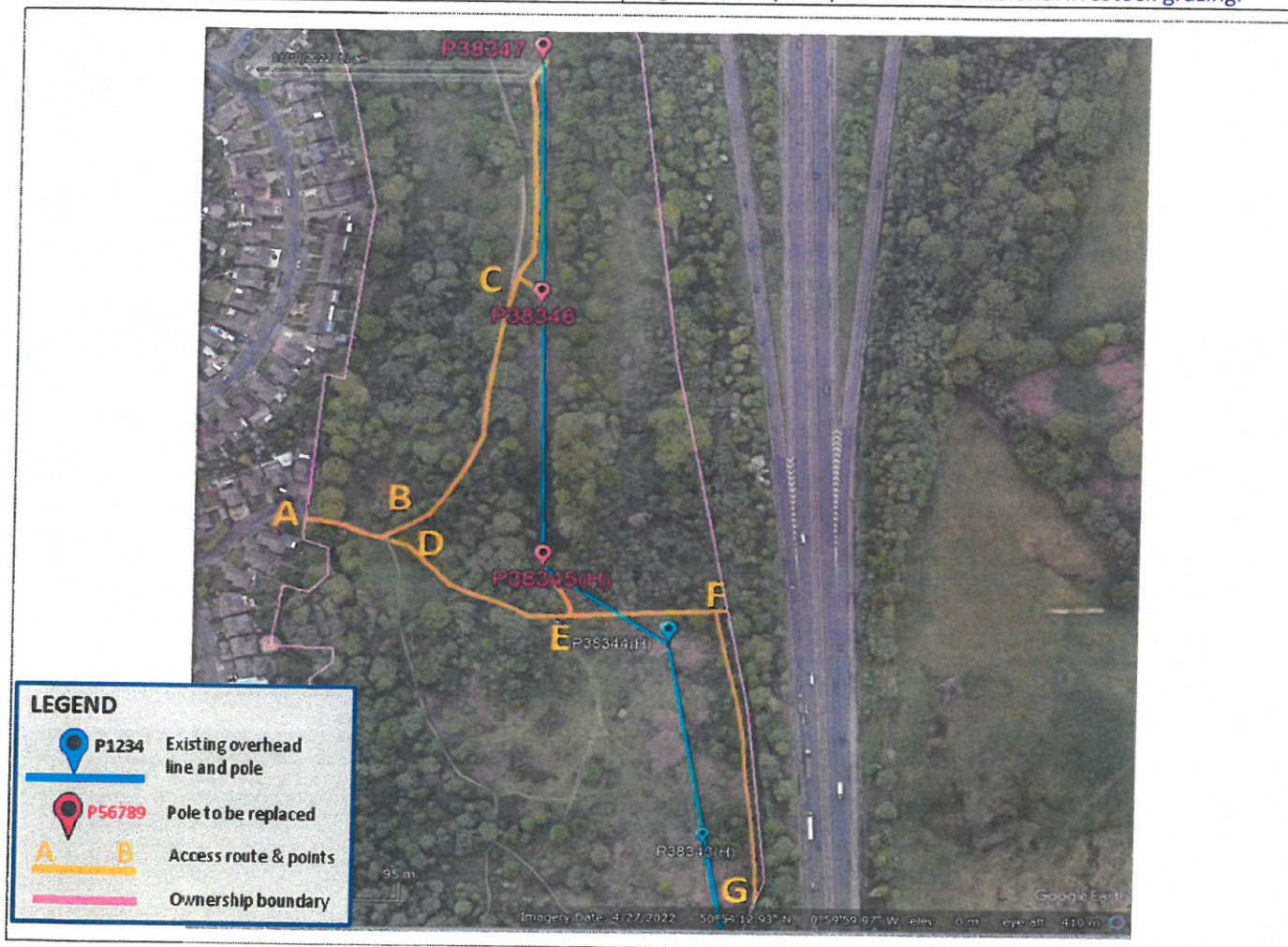
**7. Risk Assessment and**  
be used, public signage available to the council**8. Enabling Works Over**  
vehicles/plant as illustr

Figure 1. Entry at Hollybar (locked – contact Matt M





Landowner / Occupier:	Horndean Parish Council, <b>Access Contact:</b> Matt Madill, Grounds Mgr	Plot	<b>HP519726:</b> Hazleton Common, PO8 9ES
Address:	Jubilee Hall, Crouch Lane, Horndean, Waterlooville, Hants, PO8 9SU	Pole No.(s):	<b>Pole Replacements</b> Rutter poles P38347, P38346; H pole P38345.
Tel:	Phone: <b>02392 597 766</b>	Email:	<a href="mailto:matthew.madill@horndeanpc-hants.gov.uk">matthew.madill@horndeanpc-hants.gov.uk</a>
Advanced Notice Required?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Please specify:	At least 3 week's notice to confirm arrangements – area is in regular use by the public with occasional livestock grazing.



Savills Agent: **Nigel Smillie** [nigel.smillie@savills.com](mailto:nigel.smillie@savills.com)

#### Additional Comments

- Access.** Site access through locked gate (A). Gates and fence at B will need to be removed. Exit track at (B) to access rutter poles. Tree root protective measures/matting required around oak tree (D). Off track at Point E, through temporarily removed fence to access P38345. Exit route to gate at F onto bridleway; access to newly built track (F to G) an option if bridleway cannot be used. Further details overleaf.
- Ecology.** Hazleton Common is a nature reserve and managed under a higher level stewardship (HLS) agreement. Special care must be taken throughout all works in the area as it is the known habitat for several protected species – see further details overleaf.
- Enabling Works.** Details overleaf.
- Remediation/compensation.** In accordance with terms specified in wayleave agreement.

I/we acknowledge that I/we have been informed of the forthcoming works on SSEN infrastructure shown on this plan and confirm my/our contact details are correct.

Signed

Name

Dated



## ACCESS AND ENABLING WORKS

### 5. Access (continued).

- Main works will only be permitted outside the reptile/amphibian breeding season (April-May) and before birth periods (late July and August) which leaves available the window of June to early July.
- Maximum vehicle speed on site is 5mph; heavy machinery on soft ground will be detrimental to the site and could compromise the high level status of the site.

### 6. Ecology (continued).

- Hazleton Common is a nature reserve (SINC Site Ref: EHO 159) and the land is classified as lowland heathland, managed under a higher level stewardship (HLS) agreement. As such, special care must be taken throughout all works in the area as it is an important and the known habitat for several protected species including adders, grass snakes, slow worms, common lizards and great crested newts. The latter (GCN) are known to be present in the area close to the newly-built track between Points F and G.
- Possible dormouse presence; if necessary, SSEN will arrange licences through Natural England and mitigation measures may mean that after construction the site is monitored for up to two years.
- The SSEN ecologist, Dave Jones (dave.jones2@sse.com), has undertaken surveys of the area and liaised closely with relevant organisations and specialists including Hampshire & Isle of Wight Amphibian and Reptile Group (HIWARG). Detailed environmental and ecological precautions and procedures will be incorporated in the task RAMS (see below).

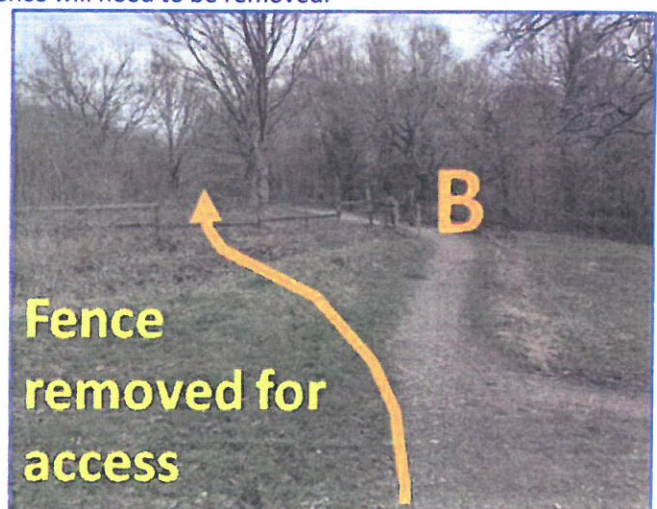
**7. Risk Assessment and Method Statement (RAMS).** The RAMS will include details of plant and equipment to be used, public signage, site fencing, safety and security arrangements. A copy of the RAMS is to be made available to the council prior to any commencement of works.

**8. Enabling Works Overview.** Enabling works include removal of fencing & gates to enable access by vehicles/plant as illustrated at Figures 1 to 6.

**Figure 1.** Entry at Hollybank Close via gate at Point A (locked – contact Matt Madill for access).

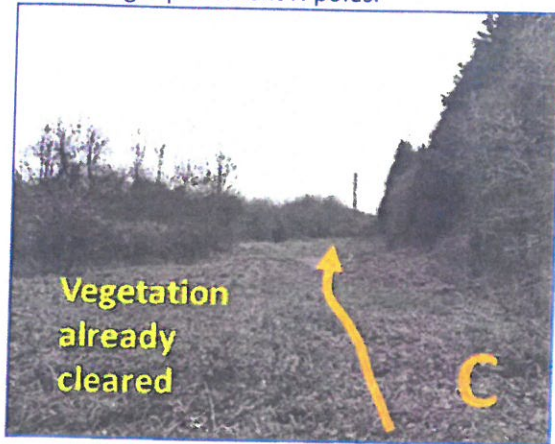


**Figure 2.** Proposed vehicle/plant access is to the north of the gate to avoid damaging the culvert. Some sections of the fence will need to be removed.

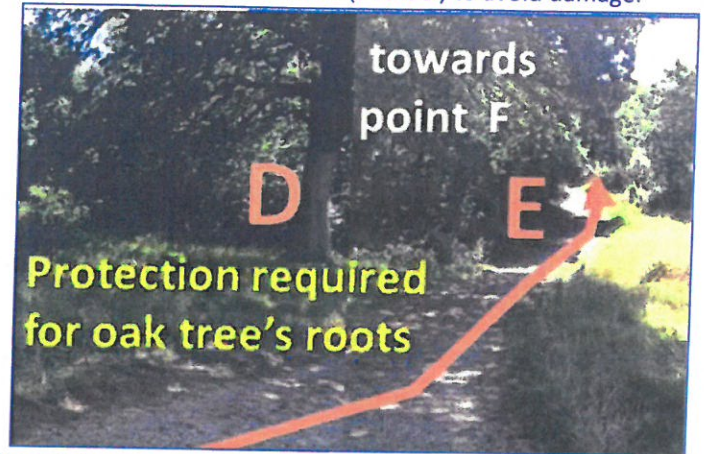




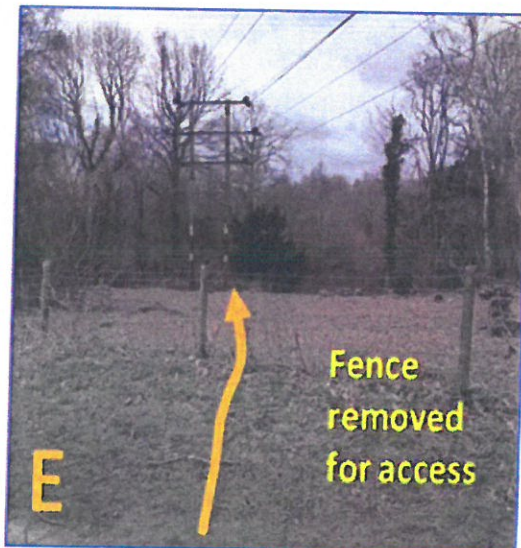
**Figure 3.** Exit off track at Point C to access the two rutter poles being replaced. Open area required for assembling replacement H poles.



**Figure 4.** Route towards Point E and gate at Point F onto brideway. Tree root protective measures (eg matting) may be required for mature oak tree (Point D) to avoid damage.



**Figures 5A & 5B.** Access to H pole P36345 is from the south and via at temporary breaks in the fence at Point E.



**Figure 6.** Exit gate at Point F: tree cutting required and gate/fencing will need to be temporarily removed. Access to newly built track (Points F to G) will be necessary if brideway cannot be used.





**Carla Baverstock-Jones**

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**Subject:**

FW: Invitation to the Parish Pollinator Pledge - and we have funding available!

**From:** Smith, Karima <Karima.Smith@hants.gov.uk>

**Sent:** 11 March 2025 18:53

**To:** Contact <contact@horndeanpc-hants.gov.uk>

**Subject:** Invitation to the Parish Pollinator Pledge - and we have funding available!

Hello,

I have been in touch with you before about the Parish Pollinator Pledge and at that time you were not interested. Please excuse my follow up contact but as we have funding available that you are eligible to apply for I didn't want you to miss out.

This is an invitation to join our Hampshire-wide initiative the "Parish Pollinator Pledge". What is a pollinator pledge? At Hampshire Countryside Service, we've made a Pollinator Pledge to manage our 3,500+ hectares of land for the maximum benefit of pollinators. Now we are supporting local councils and community groups to do more for pollinators, by making their own pollinator pledge. You can find out all about it on our webpages at: [www.hants.gov.uk/pollinatorpledge](http://www.hants.gov.uk/pollinatorpledge) In a nutshell we have support, advice, guidance, training, funding and networking opportunities available. There is no set structure or procedure, you can engage with us as little or as much as you need on your journey to helping pollinators. Twenty-five local councils and thirty community groups from parishes across Hampshire have already made their pollinator pledge, and we'd love for you to join us! I read on your website about the Horndean Biodiversity Group and wondered if there was an opportunity there for collaboration.

#### **Funding opportunity**

We have recently been awarded a significant amount of funding from the South Downs National Park Authority. We are able to spend this money on members of the Parish Pollinator Network within the Hampshire part of the South Downs National Park to support them in helping pollinators. So you could make use of this funding to support you in any work locally to help pollinators like laying hedgerows, building bug hotels or establishing a wildflower meadow.

#### **Invitation to event**

I thought you might be particularly interested to know that we have a Workshop coming up on Sat 22<sup>nd</sup> March, which will be a great way to learn more about pollinators and how you can support them in your local area. It's on **Saturday 22<sup>nd</sup> March 10am - 1pm nr Winchester**. There is more info and you can sign up here: <https://forms.office.com/e/MF6TQziECL>

If you have any questions please let me know. I am available for an informal chat either in person or virtually using MS Teams.

If you have any local community groups or working groups that would be particular suited to working with us please forward on my email.

Kind regards and I look forward to hearing from,

Best Wishes,  
Karima.

Karima Smith (she/her)  
Pollinator Project Officer  
Nature Recovery Team  
Countryside Service  
Hampshire County Council  
07894 617 607  
[karima.smith@hants.gov.uk](mailto:karima.smith@hants.gov.uk)  
[www.hants.gov.uk/pollinatorpledge](http://www.hants.gov.uk/pollinatorpledge)

