



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY

18 AUGUST 2025 AT 6.30pm in Jubilee Hall.

Members of the Committee Cllr J Lay, Cllr R Sowden, Cllr D Prosser, Cllr A Redding, Cllr R Smith, Cllr J Tyler are summoned to attend.

12 August 2025

Carla Baverstock-Jones
Chief Officer

AGENDA

1. To receive apologies for absence.
2. **Declaration of interest:** Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
3. **To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.***
4. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 02 June 2025.
5. To receive updates on non-agenda matters arising from the previous meeting.
6. To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.
7. To receive an update in respect of the Horndean Green Trail and Heritage Network
8. To receive and consider the quotation in respect of the purchase of trees for Catherington Lith.
9. To receive and consider the quotations in respect of tree works to be undertaken over several sites.
10. To receive and consider the quotation in respect of the maintenance of the ponds within the parish.
11. To note the condition of the small play area at Jubilee Recreation Ground.
12. To consider the PitchPower assessments in respect of Jubilee and Five Heads football pitches, and agree the way forward.
13. To receive and consider the increased expenditure in respect of decorating the Christmas tree within the Village Square.
14. To receive and consider potential sites to participate in the 'No Mow May' campaign.
15. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
16. To receive a verbal update in respect of the usage of the football pitches at Five Heads Recreation Ground.



MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON 2nd June 2025

PRESENT

Cllr A Redding (Chair), Cllr J Lay, Cllr D Prosser

IN ATTENDANCE Carla Baverstock-Jones (Chief Officer), Matt Madill (Grounds Manager),
Susan Blake (Minute Taker)

PUBLIC — 2 members of the public

Meeting Opened 6.30pm by Cllr A Redding

G 001/25/26 To receive apologies for absence.

Apologies received from Cllr R Sowden, Cllr R Smith and Cllr J Tyler

G 002/25/26 Declaration of interest

No declaration of interest

G 003/25/26 To open the meeting to members of the public

Meeting opened to the public 6.30pm - Cllr A Redding

G 004/25/26 To elect a Vice Chairman to the Grounds Committee.

Cllr D Prosser elected as Vice Chairman of the Grounds Committee.

All Agreed.

G 005/25/26 To receive and approve the Minutes of the Grounds Committee meeting held on Monday 31st March 2025.

Minutes reviewed.

Approved — Cllr A Redding

Seconded — Cllr D Prosser

G 006/25/26 To receive updates on non-agenda matters arising from previous meeting.

Ponds consultant for Catherington pond is being sourced, no leads currently Grounds Manager. SSEN have been informed that the Cattle are now grazing at Hazleton Common. Contact to be made when the cattle are removed.

Grounds manager meeting with Steward Scheme to see if there are any capital grants. Grounds Manager to take this forward.

G 007/25/26 To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

Main focus of the Countryside Teams work has been the Lith/Green trail. Strimming work has been started — Grounds Manager.

G 008/25/26 To receive an update in respect of the Horndean Green Trail and Heritage Network.

Cllr A Redding thanked the Countryside team and volunteers for all their work with regards to the Horndean Green Trail and Heritage Network.

Launch of the Trail went very well, more images to be sought of the launch. Phase number 2 is underway.

Cllr A Redding explained a CIL bid for £50k has been applied for with the SDNPA for a quiet lanes infrastructure initiative in the Blendworth Zone, which falls with the SDNP boundary.

G 009/25/26 To receive a verbal update in respect of the renewal of Catherington Down Lease.

Currently no further forward Grounds Manager to speak to Hampshire County Council regarding the lease.

G 010/25/26 To receive and consider the request from a resident to undertake tree works at Wagtail Close.

Agreed to recommend to Council for the tree to be reduced to the previous growth points as in 2021, when similar work was undertaken. The tree is subject to a TPO, and therefore an application to the EHDC Tree Officer will need to be made and permission granted.

G 011/25/26 To receive and consider the future possibility of participating in the 'No Mow May' campaign.

To return to the next Grounds Committee meeting with site suggestions appropriate for 'No Mow May'.

There are grants available within the South Downs National Park in respect of the Pollinator Pledge.

It was agreed for the Grounds Manager to submit an application for £1,000.

G 012/25/26 To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).

Public excluded 7:06pm

G 013/25/26 To receive and consider the information received in respect of a claim pertaining to subsidence, allegedly arising from a tree within the ownership of the Parish Council.

Current position noted and awaiting outcome of the TPO application.

G 014/25/26 To receive and consider the costs in respect of the grass cutting contract

To continue as is with the sites stated within the current contract.

Next meeting to be held on 18th August 2025

Meeting Closed 7.25pm

Signed.....

Dated.....

HORNDEAN PARISH COUNCIL

AGENDA ITEM: 8

SUBJECT TITLE: Trees for Cath Lith

PURPOSE OF REPORT:

After the ash works at Cath Lith, we need to look at doing some replanting as the woodland is covered by a TPO order.

Below are some broadleaved native tree spp with prices from a local tree supplier. All trees below are found at the Lith so are sensible replanting options.

Acer campestre (Field Maple) 8-10cm 45L - £95.00

Quercus robur (English Oak) 8-10cm 45L - £115.00 (ok to supply Quercus spp as within the buffer zone for Oak Processionary Moth).

Fagus sylvatica (Beech) 8-10cm 45L - £105.00

Prunus avium (Wild Cherry) 8-10cm 45L - £90.00

Betula pendula (Silver Birch) 8-10cm 45L - £65.00

We also need to replant a tree at Wagtail Copse (due to a dead tree being felled in late 2023 and EHDC recommended:

Liquidambar styraciflua (Liquid Amber/Sweet gum) available 8-10cm 45L for £100.00

in total we would need around 15-20 trees with stakes.

We would need around £1500-£2000 to complete the planting which it would be good to complete in Autumn/winter of 2025/26.

REPORT PREPARED BY:

Matthew Madill

HORNDEN PARISH COUNCIL

AGENDA ITEM: 9

SUBJECT TITLE: Tree works quote

PURPOSE OF REPORT:

REPORT PREPARED BY:

I have identified a number of trees which are dead or dangerous and need felling for public safety or are posing a risk to property as the tree is now touching buildings. The list is below:

Hazleton Common – we have a section of ash in Hazleton Common, this section of woods runs along the back of Whitebeam Close.

There are approx. 25 ash – mainly pole stage that we need to fell to create a 10m ish buffer strip from the properties.

Rough what 3 word location is: <https://w3w.co/scared.pigs.oils>

Jubilee Hall: Ash with telephone wire running through plus reduce branches away from garage of 171 Frogmore Lane - <https://w3w.co/laser.rinse.farms>

Jubilee Hall: Dead birch at the back of 14 Avocet Way - <https://w3w.co/homes.lucky.zoom>

The Granary: Crown lift ash tree off roof of granary <https://w3w.co/develops.probably.bypassed>

Parsonage Car Park – dead willow, 2 x dead ash and dead hazel all need felling – 1 by path and 3 in car park:

<https://w3w.co/reservoir.camp.misfits>

<https://w3w.co/jumped.rotations.retrial>

Godwin Cescent – Sycamore and birch touching roof of property – reduce trees away from property

<https://w3w.co/hopping.restless.newsprint>

First Avenue/Downs Park – Ash over car park to be felled - <https://w3w.co/prettv.emporium.fatherly>

Comfrey Close – 1 x acers that have previously been pollarded, with decay through heart of tree – needs felling. <https://w3w.co/lions.propelled.promote>

Causeway Copse – Horse Chestnut with dead top near highway – reduce if possible to growth points, fell if not possible – Tree is TPO'd so need permission. <https://w3w.co/soft.remain.humble>

Causeway Copse – Ash dieback – Fell (TPO) - <https://w3w.co/gender.cases.bars>

Causeway Copse – Sycamore (dead/dying) – Fell (TPO) - <https://w3w.co/roses.door.garage>

Dell Piece West – Ash near highway (tree is TPO'd so need to give notice) – <https://w3w.co/boot.plants.frames>

Pump Lane – Oak with delaminating bark – fell, and twin stem sycamore dead – fell (Tpo – need to provide notice) –

<https://w3w.co/adjust.summer.orbit>

<https://w3w.co/field.effort.rich>

Wagtail Rd – Turkey oak – TPO application submitted – waiting on confirmation – crown reduce oak to previous pruning points on West side due to bird poo on cars in small car park <https://w3w.co/finishing.credit.manliness>

I have received three quotes for the works.

Quote 1: £7750 + Vat

Quote 2: £6040 + Vat

Quote 3: £6525 + Vat

Matthew Madill

Report

AGENDA ITEM: 10

SUBJECT TITLE: Maintenance of Ponds

PURPOSE OF REPORT: We agreed to a consultant looking at our ponds (at a cost of £1500) but sadly this individual has become unwell and is unable to undertake the pond works we require.

I have since contacted another organisation who are part of the Hampshire and Isle of Wight Wildlife Trust and they could undertake a survey around October time.

They have provided 2 options:

1. Ecological assessment and advice note £1182.50 + Vat
2. Ecological assessment and management plan £1972.50 + Vat

If funds allowed, option 2 would in my opinion be the better choice as not only would we get an assessment, we would also get a 10 year management plan for our ponds, future proofing the direction of management.

REPORT PREPARED BY:

Matthew Madill

Carla Baverstock-Jones

Subject: FW: Tree Decorators - Horndean Parish.

Subject: RE: Tree Decorators - Horndean Parish.

Hello Matthew

I have had a chance to properly review this now.

To be honest it's a difficult one as we have been doing this tree for quite a few years now, but the installs do find it one of the more challenging trees and its quite time consuming and have often queried the practicality of doing it.

As with many industries and life in general, costs have moved only in one direction with insurances, rents, labour (NI), equipt hire and materials all seeing significant increases.

I have therefore looked at this from the perspective of what we would quote for a new client at our current pricing which would be around £2,900 + VAT.

Clearly, I don't expect an existing client to accept such a huge increase, but I do need to look at our install base and ensure that what we do is profitable and therefore to cover this we realistically need around £1,750 + VAT which I know is still a significant increase from 2024.

Please let me know your thoughts

Kind Regards

HORNDDEAN PARISH COUNCIL

AGENDA ITEM: 14

SUBJECT TITLE: No Mow May suggestions

PURPOSE OF REPORT: HPC have recently signing up to the HCC Pollinator Pledge in which we try to make an impact to support out local environment, as part of this I briefly discussed the idea of allowing some of our sights become trial No Mow May areas. No Mow May is one of the suggestions on the Pollinator Pledge website.

Some sights that may work (with what 3 word locations) are:

Maynard Place: <https://w3w.co/school.occupy.metro>

Ashley Close: <https://w3w.co/paper.deflection.deals>

Northfield Close: <https://w3w.co/booster.firming.screen>

Mundays Row: <https://w3w.co/closets.thrashing.soon>

Comfrey Close: <https://w3w.co/engine.margin.trembles>

Idsworth Close: <https://w3w.co/unions.target.remarried>

Jays Close: <https://w3w.co/agreed.punt.gangs>

The benefits of not mowing grass:

Leaving grass to grow a little longer can have huge benefits to your local environment and to wildlife. Unmown grass will provide plants for pollinators. Less mowing encourages wildflowers to grow in your lawn and this is beneficial to pollinating insects such as hoverflies, bees and butterflies. Wildflowers also provide food for other creatures such as birds and small mammals.

REPORT PREPARED BY:

Matthew Madill