



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF THE GROUNDS COMMITTEE WILL BE HELD ON MONDAY

24 November 2025 AT 6.30pm in Jubilee Hall

Members of the Committee Cllr J Lay, Cllr R Sowden, Cllr D Prosser, Cllr A Redding, Cllr R Smith, Cllr J Tyler are summoned to attend.

18 November 2025

Sarah Guy
Interim Proper Officer

AGENDA

1. To receive apologies for absence.
2. **Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.**
3. **To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.***
4. To receive and approve the Minutes of the Grounds Committee meeting held on Monday 18 August 2025.
5. To receive and consider an update regarding the current contractual usage of the football pitch at Five Heads Recreation Ground.
6. To receive and consider the Council's position with regards to land on the north-east side and land on the west side of Wagtail Road (Title Number SH48937), pertaining to a property in Redshank Road.
7. To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.
8. To receive an update in respect of the Horndean Green Trail and Heritage Network.
9. To note all aspects of the Pollinator Pledge & grant funding received.
10. To note and recommend to Council to accept the £7,500 Rural Payments Agency grant towards repairing the fence at Dell Piece West.
11. To receive and consider the Pond Survey and Management Plan.

12. To receive an update with regards to the Catherington Down Lease (due to expire April 2026).
13. To receive a quotation in respect of repair and maintenance work to The Granary, Grade II listed building and discuss the way forward.
14. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
15. To receive and approve the Confidential Minutes of the Grounds Committee meeting held on Monday 02 June 2025 and Monday 18 August 2025.
16. To receive an update in respect of the subsidence claim pertaining to a property in Hollybank Close.

Horndean Parish Council

Item 4



MINUTES OF THE GROUNDS COMMITTEE MEETING HELD AT JUBILEE HALL ON 18th August 2025

PRESENT

Cllr A Redding (Chair), Cllr J Lay, Cllr R Sowden, Cllr R Smith and Cllr J Tyler

IN ATTENDANCE

Carla Baverstock-Jones (Chief Officer), Matt Madill (Grounds Manager),
Susan Blake (Minute Taker)

PUBLIC — 2 members of the public

Meeting Opened 6.30pm by Cllr A Redding

G 15/25/26 To receive apologies for absence.

Apologies received from Cllr D Prosser

G 16/25/26 Declaration of interest

No declaration of interest

G 17/25/26 To open the meeting to members of the public

Meeting opened to the public 6.30pm - Cllr A Redding

Two members of the public present spoke about issues with trees along Frogmore Lane in regard to some overhanging trees that needed cutting back and some other trees that appear to have been excessively chopped back to allow wider vehicular access to a particular property. The Grounds Manager agreed to visit the sites and report back.

G 18/25/26 To receive and approve the Minutes of the Grounds Committee meeting held on Monday 2nd June 2025.

Minutes reviewed.

Approved — Cllr A Redding

Seconded — Cllr J Lay

G 19/25/26 To receive updates on non-agenda matters arising from previous meeting.

The tree is located in Wagtail Road requiring work is subject to a TPO. An application has been submitted to EHDC Tree Officer to seek permission.

Agreed to go to Council for the tree work to be completed.

G 20/25/26 To receive an update in respect of the completed projects/significant works undertaken by the Countryside Team.

Maintenance continues on benches

Refurbished signs

Hazleton common is currently being grazed

Grounds Manager has submitted some grants - £1400 for hedge laying tools, £900 new coats for countryside team, £6800 fencing for Dell Piece West from Natural England

Rural grant application with a business case for £10,000 for a new flail mower, submitted by Ground Manager for consideration at **Full Council**

Volunteers are doing well

£900 for new waterproof coats for the volunteers

Tia has settled in well within the team.

G 21/25/26 To receive an update in respect of the Horndean Green Trail and Heritage Network.

Phase 2 is under way of the production of the maps – almost ready for publication.

Cllr J Lay & Cllr T Attlee thanked East Hampshire District Council.

Funding given for the 6 large boards by East Hants – Cllr A Redding asked the countryside team to fit in place

Additional £25,000 of grant funding from EHDC has been confirmed, which will be used for 6 large map boards and work on the gateway area at Dell Piece. Grounds Manager confirmed that the countryside team will be able to fit the new boards.

G 22/25/26 To receive and consider the quotation in respect of the purchase of trees for Catherington Lith.

Grounds Manager requested some funding from HPC for trees - £1500 to £2000 to replant of trees following ash work. As per the requirements of the site wide TPO at Catherington Lith.

1 tree to be planted at Wagtail Copse

Proposed – Cllr R Smith

Seconded – Cllr R Sowden

To go to **Full Council**

EHDC recommended and additional replacement planting of a Liquidambers tree at Wagtail Close

G 23/25/26 To receive and consider the quotations in respect of the tree works to be undertaken over several sites.

Grounds Manager has identified a number of trees at 12 separate locations across the Parish which are dead or dangerous and need felling for public safety.

3 quotes circulated

Quote 2 – all agreed

Proposed – Cllr J Lay

Seconded – Cllr R Smith

G 24/25/26 To receive and consider the quotation in respect of the maintenance of the ponds within the parish.

Grounds Manager advised that a pond survey is required on all 5 ponds.

Grounds Manager has now sourced a Pond Consultant, who has provided 2 quotes.

A discussion took place it was agreed that the quote for full ecological assessment and management plan would be taken to **Full Council**

Proposed – Cllr J Tyler

Seconded – Cllr R Sowden

G 25/25/26 To note the condition of the small play area at Jubilee Recreation Ground.

Grounds Manager advised that currently the small play area at Jubilee Park has many rotting timbers

Funds to be sourced by Grounds Manager.

It was Noted and All agreed

G 26/25/26 To consider the PitchPower assessments in respect of Jubilee and Five Heads football pitches, and agree the way forward.

In the absence of any issues highlighted by the football teams using the pitches – All Agreed that the recommendations from the Pitchpower inspections (total cost £20,000) would not be taken forward at this stage.

**G 27/25/26 To receive and consider the increased expenditure in respect of
decorating the Christmas tree within the Village Square.**

Grounds Manager advised the tree is getting out of hand to decorate, the tree has always been a big impact but needs reshaping. It will cost £1000 for the hire of the mupe.

Given the cost of hiring the required kit in, Grounds Manager to source a quote from the current tree decorators to carry out the re-shaping work at the same visit

To go to **Full Council** next meeting

Proposed – Cllr R Smith

Seconded – Cllr R Sowden

**G 28/25/26 To receive and consider potential sites to participate in the ‘No Mow
May’ campaign.**

Grounds Manager advised that small and limited, low impact sites to be selected.

Signs to be obtained from EHDC and displayed at each site to raise public awareness, as part of our Pollinator Pledge.

7 sites agreed – for recommendation to **Full Council**

Proposed – Cllr R Smith

Seconded – Cllr J Tyler

Next meeting to be held on 13th October 2025

Meeting Closed 7:50pm

Signed.....

Dated.....

HORNDEAN PARISH COUNCIL

GROUND**Date: 13TH October 2025****AGENDA ITEM:**

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SUBJECT OF REPORT: To note all aspects of the Pollinator Pledge as follows

We, Horndean Parish Council, pledge to restore and manage our parish hedgerows using traditional hedge-laying techniques that support biodiversity and landscape heritage. To strengthen our impact, we will also

- Avoid cutting during peak flowering and nesting seasons, allowing hedgerows to support bees, butterflies, birds, and small mammals.
- Share our learning and celebrate our progress with the wider community, encouraging others to value and protect hedgerows as vital pollinator habitats.
- Look for opportunities, where practicable, to plant new hedges with native species that offer nectar, pollen, and shelter for pollinators throughout the seasons.