



# Horndean Parish Council

## NOTICE OF MEETING

**THE ANNUAL MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 12 MAY 2025 at 6.30 P.M IN JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI  
Chief Officer

06 May 2025

### AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect a Vice Chairman.
3. To receive apologies for absence.
4. To receive any Declarations of Interest.
5. **To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of public during public participation session at a meeting shall not require a response or debate.**
6. To approve the Minutes of the Council meeting held on 07 April 2025.
7. To receive and approve the Orders for Payment (March & April attached).
8. To consider and approve the reappointment of the Internal Auditor for 2025/26.
9. To review and approve the adoption of the Scope of Internal Audit.
10. To receive and consider the Conflict of Interest Declaration – BDO (External Auditors).
11. To receive and consider the Strategic Vision 2025-2030.
12. Receipt of nomination to existing committees and election of Chairman to Committees
13. Appointment of any new committees, confirmation of the terms of reference, the number of members and receipt of nominations to them.

14. Review of delegation arrangements to committees, sub committees, employees and other local authorities.
15. Review the terms of reference for committees.
16. Review of adoption of appropriate standing orders and financial regulations.
17. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
18. Review of representation on or work with external bodies and arrangements for reporting back.
19. Confirmation of arrangements for insurance cover in respect of all insured risks.
20. Review of the Councils and/or employees' memberships of other bodies.
21. Review the Councils complaints procedure.
22. Review the Councils procedures for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulation.
23. Review the Councils policy for dealing with the Press/Media.
24. To confirm bank mandates and signatories for Accounts.
25. To note the total precept requirement in respect of 2025/26 being £510,903.
26. To review the Investment Strategy.
27. To note the next scheduled meeting of the Council being the 09 June 2025.



# HORNDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 07 APRIL 2025 AT 7.00 P.M.

**PRESENT:** Councillors J Lay (Chairman), T Attlee, P Beck, A Redding, N Smith, B Sowden

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer, Sarah Guy, Office Manager (Minute Taker)

**PUBLIC ATTENDANCE:** 7x members of the public & District Cllr J Hogan

### HPC 001/25/26 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Prosser, Cllr R Smith, District Cllrs D Evans & E Woodard

### HPC 002/25/26 TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr P Beck declared an interest in relation to item 16.

### HPC 003/25/26 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS

No report received.

### HPC 004/25/26 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

A joint report by District Councillor E Woodard & J Hogan was circulated and noted.

### HPC 005/25/26 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public.

### HPC 006/25/26 TO CONSIDER THE CO-OPTION OF MARK TEMPLE TO REPRESENT KINGS AND BLENDWORTH WARD

A statement by Mark Temple was circulated, and It was **RESOLVED** that

- Mark Temple be Co-Opted as a member of Horndean Parish Council, to represent Kings and Blendworth Ward. All agreed.
- Cllr Mark Temple joined members at the Council table and signed his declaration of office.



**HPC 007/25/26      TO CONSIDER THE CO-OPTION OF JIM TYLER TO REPRESENT CATHERINGTON WARD**

A statement by Jim Tyler was circulated, and It was **RESOLVED** that

1. Jim Tyler be Co-Opted as a member of Horndean Parish Council, to represent Catherington Ward. All agreed.
2. Cllr Jim Tyler joined members at the Council table and signed his declaration of office.

**HPC 008/25/26      TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 10 MARCH 2025**

It was **RESOLVED** that the minutes of the Council meeting held on 10 March 2025 be signed as a true record of the meeting. All agreed.

**HPC 009/25/26      TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES**

**Havant Thicket Reservoir:** Cllr Attlee provided an update following the latest subgroup meeting on 02 April, where Urban Fabric Architects gave a presentation regarding plans for the Visitor & Education Centre.

- A Reserved Matters Application for detailed design of the visitor centre and recreational facilities design will be submitted in late 2025, following stakeholder engagement. The Budget is £3.1 million for the visitor centre and £1.8 million for recreational facilities. Bird hides will be on the North East.
- Wide range of matters discussed about the design (on stilts in the water or back further on the land, materials, solar etc).
- Cllr Attlee asked the following two questions
  1. *Asset Ownership in Future:* Who would own the assets in the long term i.e., would they be handed over? The answer was Portsmouth Water would hold on to them as part of critical infrastructure assets.
  2. *Connectivity with LEOH + Southern Expansion:* In the context of the Car parking that has been allocated to include 193 spaces for cars, plus parking for three coaches, the meeting that Cllr Lay and Cllr Attlee had with Bloor Homes, was mentioned, concerning the LEOH Southern Expansion and another 700 houses.
- The increased visitor numbers from the Horndean/Rowlands Castle area should not be underestimated. There was some awareness of this, but it caused a lot of interest.
- Cllr Attlee brought some large flip chart sheets that Bloor had provided especially stressing the developing connectivity of cycleways, walkways across many of the local important country park locations etc is becoming clearer and is a positive. It was mentioned that the Horndean Heritage & Green Trail network is already well established in Bloor's Plans and Portsmouth Water is aware of it, too.
- The connectivity is still work in progress (as there is still one field privately owned where more information is needed).

**Bloor Homes:** Cllrs Attlee and Lay met with Bloor Homes on 25 March, where they discussed the LEOH southern expansion. Bloor Homes will be submitting a detailed application at the end of 2025.



**QE Park Community Association:** Cllr Redding gave an update as follows

- Activities, such as the bike festival will be taking place at QE Country Park, first weekend in July.
- Facilities are being improved - including showers/changing rooms and bike cleaning facilities.
- Top of Butser Hill: The Car Park has been re-designed, improving access
- Sheep grazing is currently taking place at the top of Butser Hill.

**HGTHN:** Cllr Redding provided the following update for the Horndean Green Trail & Heritage Network – Catherington Lith

- The four tree sculptures by Michael Jones have been safely installed as planned.
- There are 2 new large map-based information boards and 2 smaller environmental focussed boards.
- The next phase of the project is grant funded and has commenced - aiming to complete by school summer holidays.

**HPC 010/25/26      TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS**

An update by Cllr Prosser was circulated.

Cllr Redding, in the absence of Cllr Prosser informed members that the data from the AutoSpeedwatch cameras has been shared with Hampshire Police, with the top 10 fastest recorded speeds, being faster than last months' recordings.

**HPC 011/25/26      TO CONSIDER THE INCREASED PURCHASE PRICE OF THE SPEED INDICATOR DEVICE BEING £3,411, AS OPPOSED TO £2,740.**

It was noted that the original company (TWM Traffic Control Systems Ltd) HPC were due to purchase the SID from had gone into liquidation.

A short discussion took place and it was **RESOLVED** that Council proceed with the purchase of the SID from Westcotec, at a total cost of £3,411 + VAT.

This was proposed by Cllr Beck and seconded by Cllr Redding.

**HPC 012/25/26      TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT**

A report by the RFO was circulated and noted by members.

**HPC 013/25/26      TO RECEIVE AND CONSIDER THE SEXUAL HARASSMENT POLICY**

The Chief Officer informed members that as of October 2024, the Worker Protection Act 2003 came into force (Amendment of Equality Act 2010) and advised that it is imperative that most of the advice notes from the update, as per attached at the back of the policy be included.

It was noted that Sexual Harassment Awareness training for staff and Councillors is ongoing.

It was **RESOLVED** that Council adopt the Sexual Harassment Policy. All agreed.

**HPC 014/25/26      TO RECEIVE AND CONSIDER THE REVISED PAY POLICY STATEMENT**

The revised Pay Policy Statement was circulated by the Chief Officer. It was noted that the reason for the revision to the statement, was due to the pay sale changing to NJC as of 01 April 2025.

It was **RESOLVED** that Council adopt the Pay Policy Statement. All agreed.

**HPC 015/25/26      TO RECEIVE A REPORT AND CONSIDER THE PROPOSED AMENDMENTS TO THE PARISH COUNCILS WEBSITE**

Cllr N Smith informed members that the website improvements surrounding navigation and useability are currently in the discovery phase, whereby Cllrs and staff are invited to add suggested amendments.

It was **RESOLVED** that

- Other website providers be looked at.
- Cllr N Smith work alongside the office team and contact suppliers.

**HPC 016/25/26      TO RECEIVE AND CONSIDER THE QUOTATIONS RECEIVED IN RESPECT OF THE ALARM INSTALLATION AT NAPIER HALL, AND AGREE THE WAY FORWARD**

3x quotations were circulated and a discussion took place. It was noted that one of the main issues with security at Napier Hall is that some hall hirers are leaving the doors propped open for easy access for their hirers attending group sessions.

It was **RESOLVED** by a majority vote that Council offer the intruder alarm installation contract to A1 Security Systems Ltd (quotations 1), at a total cost of £1,122.

It was proposed by Cllr Redding and seconded by Cllr Sowden. Cllr Beck abstained from voting.

**HPC 017/25/26      TO RECEIVE AND CONSIDER THE USE OF JUBILEE CAR PARK IN RESPECT OF OVERNIGHT PARKING**

- A caravan arrived at Jubilee car park at the end of February, where someone appears to be taking residence.
- The person in question also owns a car.
- The office has received comments from members of the public/hall hirers, regarding the parking and residency of the caravan making people feel very unsettled.
- It was noted that HPC did not wish to act harshly, given the circumstances of what they have been told, but time has moved on.

It was **RESOLVED** that

- Council did not want anyone parking overnight in Jubilee car park.
- Signage to be installed to state "No Overnight Parking".
- A letter be handed to the owner of the caravan and car, informing them of this decision.

**HPC 018/25/26      TO NOTE THE DRAFT STRATEGIC VISION DOCUMENT CURRENTLY WITHIN THE PROCESS OF PUBLIC CONSULTATION**

The draft Strategic Vision was noted by members.

**HPC 019/25/26      TO RECEIVE AND CONSIDER THE REQUEST FROM A RESIDENT IN RESPECT OF A TREE SUBJECT TO A TPO**

The request was circulated and a short discussion took place. It was noted that the Grounds Manager had attended to look at the tree, whereby a branch is overhanging the car parking spaces. The land in which the tree is situated, was gifted to HPC from Barratt Homes housing developer.

The tree is subject to a Tree Preservation Order (TPO) and the Tree Policy precludes tree pruning for reasons such as bird droppings etc.

It was **RESOLVED** that the item be brought back to the next Council meeting, for consideration, with an update being provided by the Grounds Manager (a photo to be included).

**HPC 020/25/26      TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 12 MAY 2025**

The next scheduled meeting of the Council was noted as 12 May 2025 (Annual Meeting of the Council). This meeting will be held in Jubilee Hall.

It was also noted that the Annual Parish Meeting is on 28 April 2025. This meeting will be held in Jubilee Hall.

**HPC 021/25/26      TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** to exclude the public from the meeting. Members of the public left the meeting.

*The public meeting concluded at 8:20 pm.*

**HPC 022/25/26      TO NOTE THE CORRESPONDENCE RECEIVED IN RESPECT OF THE COMPANY WHO COMPLETED THE INSTALLATION OF THE PLAY EQUIPMENT AT JUBILEE RECREATION GROUND**

Noted.

**HPC 023/25/26      TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 17 MARCH 2025, IN RESPECT OF STAFF TRAINING**

It was **RESOLVED** that the recommendation from the Staff Committee meeting on 17 March 2025, in respect of staff training be agreed as follows

- A member of the Grounds Team be provided the opportunity to attend specific (3 day) training in relation to the use of chainsaws – Maintenance and cross cutting.

**HPC 024/25/26      TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 17 MARCH 2025, IN RESPECT OF STAFF APPRAISALS AND SALARIES**

It was **RESOLVED** that the recommendation from the Staff Committee meeting on 17 March 2025, in respect of staff appraisals and salaries be agreed as follows

- Staff appraisals be reviewed at the midway point, and for additional Objectives to be set, staff time permitting, to encompass suggestions identified within the strategic planning meeting.



HPC 025/25/26

**TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON  
THE 31 MARCH 2025, IN RESPECT OF THE ENGAGEMENT OF A POND  
CONSULTANT**

It was **RESOLVED** that the recommendation from the Grounds Committee on 31 March 2025, in respect of the engagement of a pond consultant be agreed. It was noted that the pond at Catherington is a wildlife pond.

HPC 026/25/26

**TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON  
THE 31 MARCH 2025, IN RESPECT OF THE DELL PIECE WEST MANAGEMENT  
PLAN**

It was **RESOLVED** that the recommendation from the Grounds Committee on 31 March 2025, in respect of the Dell Piece West Management Plan be approved.

HPC 027/25/26

**TO RECEIVE THE RECOMMENDATION FROM THE GROUNDS COMMITTEE ON  
THE 31 MARCH 2025, IN RESPECT OF THE ACCESS DOCUMENT PERTAINING  
TO THE WORKS TO BE UNDERTAKEN BY THE SSEN AT HAZLETON COMMON**

It was **RESOLVED** that the recommendation from the Grounds Committee on 31 March 2025, in respect of the access document pertaining to the works to be undertaken by the SSEN at Hazleton Common be accepted.

*The confidential meeting concluded at 8:45 pm*

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Signed - The Chairman

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Dated

Item: 7

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRIES: MARCH 2025			
Ref	Date	Payee/Payer	Net	VAT	Total	Details
<b>EXPENDITURE</b>						
1	03/03/2025	Staff Expenses	£17.97	£0.00	£17.97	Staff Expenses: February 2025
2	25/02/2025	Aardvark Supplies Ltd	£59.25	£11.85	£71.10	Blue Roll for Office and Halls
3	23/02/2025	Beaver Tool Hire	£267.50	£53.50	£321.00	Hire of Flail Mower
4	25/02/2025	Blitz N Glitz	£67.50	£0.00	£67.50	Cleaning at Napier - 24th and 26th February
5	26/02/2025	Screwfix	£22.99	£0.00	£22.99	1 x Pair Site Trench Wellies
6	12/02/2026	Screwfix	£35.82	£7.17	£42.99	Water Resistant Padlock for Granary
7	18/02/2025	Society of Local Council Clerks	£45.00	£9.00	£54.00	Training Course: Preventing Sexual Harassment at Work
8	18/02/2025	Society of Local Council Clerks	£70.00	£14.00	£84.00	Training Course: Agendas and Minutes
9	03/03/2025	Society of Local Council Clerks	£30.00	£6.00	£36.00	GDPR e-Course
10	25/02/2025	Vital Skills (HSQE)	£48.00	£9.60	£57.60	COSHH Awareness Training
11	27/02/2025	Wicksteed	£64.74	£12.95	£77.69	Shackles, Bolts, Pins, Bushes - Deep Dell Play Area
12	18/02/2025	British Gas (603421231)	£232.50	£11.62	£244.12	Jubilee Admin Electric: 16 Jan - 15 Feb
13	04/03/2025	Morrisons	£8.50	£0.00	£8.50	Buzz Scourers/Mr Muscle Cleaner
14	04/03/2025	Amazon	£79.58	£15.92	£95.50	Lockable Noticeboard
15	07/03/2025	Lycamobile	£5.00	£0.00	£5.00	SIM Card for Caretaker at Jubilee
16	06/02/2025	Rentokil/Initial	£164.16	£32.83	£196.99	Napier Waste Collection: March - May 2025
17	28/01/2025	CIA	£95.00	£19.00	£114.00	Keys Cut for Jubilee Hall
18	06/03/2025	Sean Mason Electrical	£349.45	£69.89	£419.34	Mechanical Timer/TPLink Wi-Fi Extender/LED Fluorescent Light
19	06/03/2025	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	External Window Cleaning at Office/Halls
20	03/03/2025	Fuelgenie	£66.32	£13.26	£79.58	Fuel: February 2025
21	13/03/2025	Harrison Flagpoles	£89.89	£0.00	£89.89	St Georges Flag - The Square
22	18/03/2025	Lloyds Bank	£8.50	£0.00	£8.50	Bank Charges
23	11/03/2025	AVS Fencing	£80.99	£16.20	£97.19	4ft 5 Bar Field gate- Green Trail
24	12/03/2025	B & Q	£14.97	£3.00	£17.97	MDF for Napier Hall Cupboard
25	07/03/2025	Castle Water (3177681)	£5.45	£0.00	£5.45	Water - Trough Dell Piece West
26	13/03/2025	Focus	£263.93	£52.79	£316.72	Switchboard, BroadBand, Payphone, Alarm - Feb 2025/April 2025
27	10/03/2025	Goldcrest	£40.00	£8.00	£48.00	Key-holding Premium
28	11/03/2025	Idverde	£1,827.42	£365.48	£2,192.90	Emptying 19 Bins: 1 Jan - 31 Mar 2025
29	14/03/2025	Rialtas	£135.20	£27.04	£162.24	Group Training on Rialtas Bookings
30	07/03/2025	Screwfix	£14.15	£2.83	£16.98	Tie Down Ratchet Straps - Green trail
31	13/03/2025	Society of Local Council Clerks	£15.00	£3.00	£18.00	Staff Training: How to Use ChatGPT
32	05/03/2025	Castle Water (2104210)	£10.61	£0.00	£10.61	Napier Water - 1 Feb-28 Feb
33	19/03/2025	Meter Boxes Direct	£5.27	£1.05	£6.32	Meter Box Replacement Latch
34	06/03/2025	British Gas (603423926)	£377.20	£18.86	£396.06	Jub Admin Gas: 3 Feb - 2 March
35	06/03/2025	British Gas Lite (156695)	£201.86	£40.37	£242.23	Napier Gas: 3 Feb - 4 March
36	20/03/2025	Hordean PC Employees	£17,426.63	£0.00	£17,426.63	Salaries: March 2025
37	07/03/2025	Castle Water (2103873)	£6.05	£0.00	£6.05	Trough End Hollybank 1 Feb - 28 Feb
38	20/03/2025	Eventbrite	£155.87	£0.00	£155.87	Sexual Harassment Training for Staff
39	10/03/2025	British Gas Lite (242787)	£106.17	£5.31	£111.47	Napier Hall Elec: 11 Feb - 10 Mar
40	18/03/2025	Auto Speed Watch	£537.00	£107.40	£644.40	Annual Data Renewal - 3 Speed Cameras
41	19/11/2024	Cumbia Clock Company	£195.00	£39.00	£234.00	Annual Service of Holy Trinity Clock
42	20/03/2025	Hordean Lock & Key	£15.01	£0.00	£15.01	3 x Mortice Keys Cut for Jubilee Hall
43	12/03/2025	Michael Jones Chainsaw Sculptor	£6,375.00	£0.00	£6,375.00	Final 2 x Sculptures for Catherington Lith
44	21/03/2025	Fenland Leisure (Online Playgrounds)	£935.80	£187.16	£1,122.96	Various Playground Fittings
45	14/03/2025	Englebert Strauss	£56.90	£11.38	£68.28	2 Polo Shirts for Caretaker
46	12/03/2025	Vodafone	£68.00	£13.60	£81.60	Mobile: March 2025
47	13/03/2025	British Gas Lite - 154660	£218.22	£43.64	£261.86	Jubilee Hall Elec: 10 Feb - 5 March
48	28/03/2025	Hampshire Pension Fund	£5,691.81	£0.00	£5,691.81	Pensions: March 2025
49	28/03/2025	HMRC	£4,557.23	£0.00	£4,557.23	PAYE/NI: March 2025
50	28/02/2025	Veolia	£330.52	£66.10	£396.62	Waste Collections: February 2025
51	26/07/2024	Sawscapes Play	£1,890.00	£378.00	£2,268.00	Final 5% (Retention) re Jubilee Field Playground Refurb
		<b>TOTAL EXPENDITURE</b>	<b>£43,459.93</b>	<b>£1,676.81</b>	<b>£45,136.74</b>	
<b>Ref</b>	<b>Date</b>	<b>Payee/Payer</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Details</b>
52	various	Regular Hall Users	£2,066.77	£0.00	£2,066.77	Hire of Jubilee Hall - Regular
53	various	Regular Hall Users	£2,382.74	£0.00	£2,382.74	Hire of Napier Hall - Regular
54	various	Casual Hall Users	£91.85	£0.00	£91.85	Hire of Jubilee Hall - Casual
55	various	Casual Hall Users	£91.85	£0.00	£91.85	Hire of Napier Hall - Casual
56	various	Casual Hall Users	£400.00	£0.00	£400.00	Deposits Received
57	various	Casual Hall Users	-£100.00	£0.00	-£100.00	Deposits Refunded
58	various	Football Teams	£225.00	£0.00	£225.00	Hire of Football Pitches
59	31/03/2025	Cambridge & Counties	£783.74	£0.00	£783.74	Bank Interest
60	various	East Hampshire District Council (DEFRA)	£9,839.32	£0.00	£9,839.32	Other Grants
		<b>TOTAL INCOME</b>	<b>£15,781.27</b>	<b>£0.00</b>	<b>£15,781.27</b>	

SIGNED:

SIGNED:

DATE:

12 MAY 2025



## SCOPE OF INTERNAL AUDIT

The scope of the internal audit is focused on assessing the effectiveness of the Council's internal controls. Where any such controls are found to be deficient, the internal audit will help lead to improvement in those processes. By applying the principles of internal auditing, outlined in the current Accounts and Audit Regulations 2015, and applying the approach to internal audit testing, every effort is made to ensure that all internal audits are conducted with due professional care, integrity and independence. All conclusions derived from the audit are based upon objective and traceable evidence.

In accordance with DCLG Public Sector Internal Audit Standards, the auditor's report contains recommendations on identified corporate risks. Additional information, explanation, evidence, and examples as to where any risk is identified. Internal auditors must identify sufficient, reliable, relevant, and useful information and ensure sufficient information is factual, adequate, and convincing so that a prudent, informed person would reach the same conclusions as the auditor.

The internal audit activity must evaluate and contribute to the improvement of the Council's governance, risk management, and control processes using a systematic, disciplined, and risk-based approach. Internal audit credibility and value are enhanced when auditors are proactive, and their evaluations offer new insights and consider future impact, all of which my audit report has undertaken.

*NB: It would be incorrect to view internal audit as the detailed inspection of all records and transactions of the Council in order to detect error or fraud. It is the periodic independent review of a Council's internal controls resulting in an assurance report designed to improve effectiveness and efficiency of the activities and operating procedures under the Council's control. Managing the Council's internal controls should be a day-to-day function of the staff and councillors and not left for internal audit. (Source: Governance and Accountability for Local Councils-A Practitioners' Guide – March 2020)*

**Accounts and Audit Regulations (SI 2006 No. 564) requires all local Councils to now review the effectiveness of the system of internal audit at least on an annual basis.**

### Independence

In accordance with DCLG Public Sector Internal Audit Standards, Internal auditors must exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. Internal auditors make a balanced assessment of all the relevant circumstances and are not unduly influenced by their own interests or by others in forming judgements. The internal audit activity must be independent and internal auditors must be objective in performing their work. The internal audit activity must be free from interference in determining the scope of internal auditing, performing work, and communicating results.

Council members should be clear on their own responsibilities for the "protection of the public purse" and within the internal audit framework. The Council has a duty to consider the annual internal audit report and to demonstrate that consideration by inclusion in the minutes. Each item mentioned in the report should be fully addressed. There may be a need for councillor/Chief Officer/RFO training to ensure that all members fully understand this role and budget provision should be made where necessary.



- Bank Reconciliation
- Year End
- Governance and Safeguarding Policies of the Council

The internal auditor is appointed by and reports to the Council not the Chief Officer/RFO.

**CONFLICT OF INTEREST WITH BDO LLP**

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	<b>HORNDEN PARISH COUNCIL</b>
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☐ I confirm that there are no conflicts of interest with BDO LLP.

☐ I confirm the following conflicts of interest (please detail below:

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This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference
12 <sup>th</sup> May 2025	

Signed (Clerk/RFO)

Print Name: **CARLA BAVERSTOCK-JONES**

Signed (Chair)

Print Name:

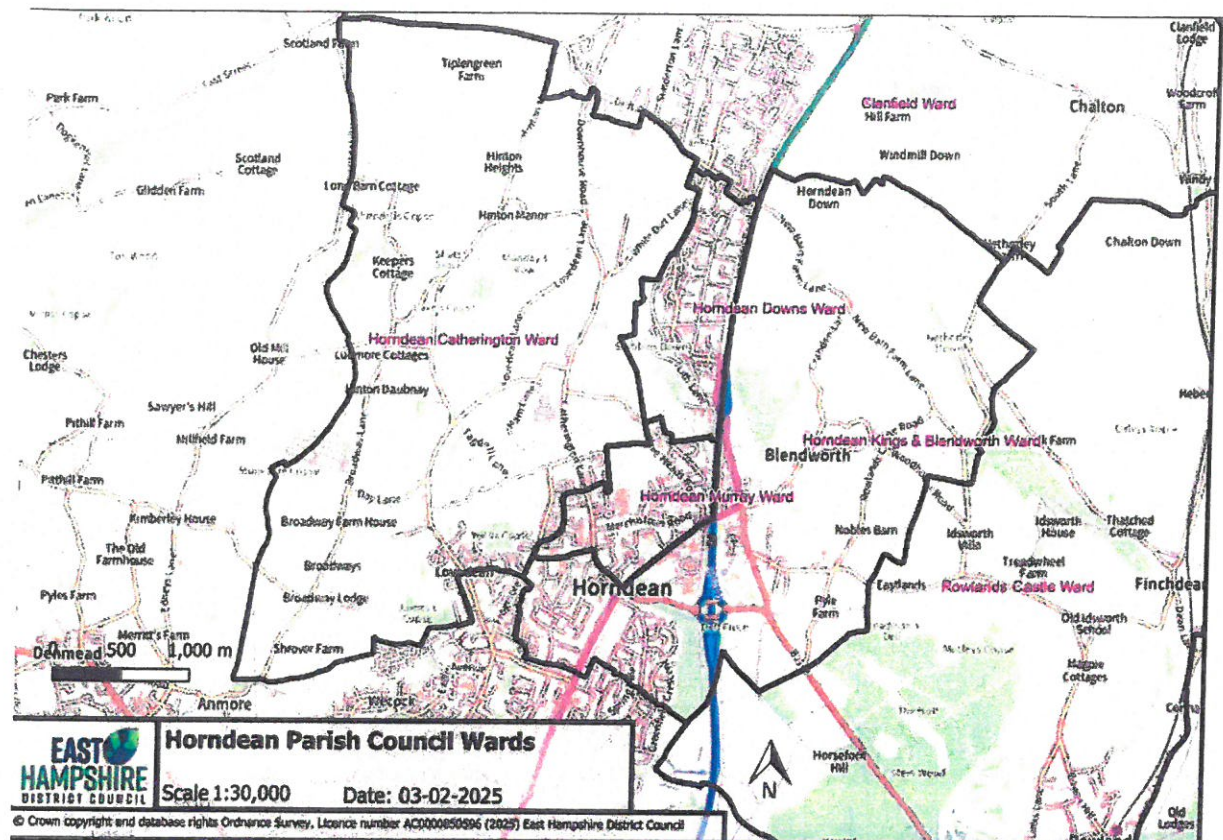
# Horndean Parish Council

## Five Year Strategic Vision 2025-2030

DRAFT



## 1. Hordean in Context



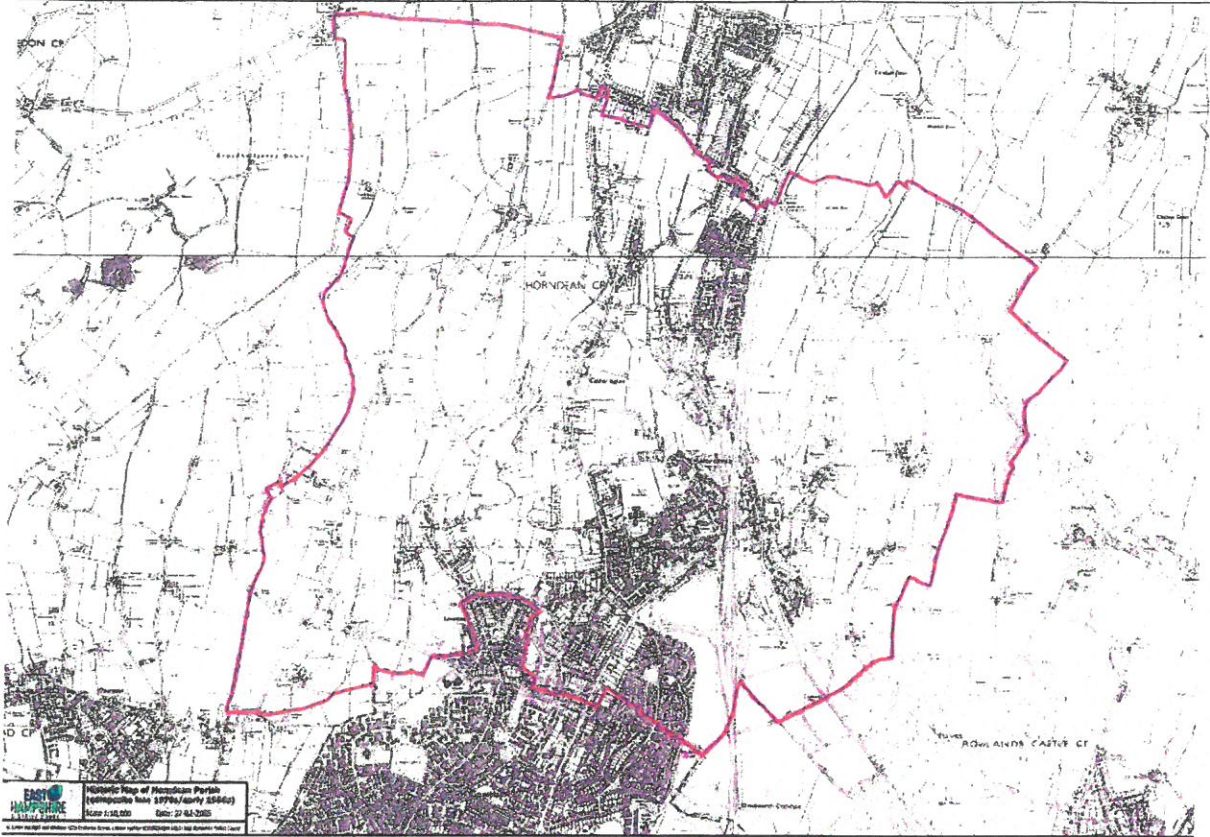
*Hordean Parish today. Map courtesy of EHDC*

Although under one overall Hordean umbrella, there is a diverse collection of communities, who may not primarily think of themselves as being in Hordean. Residents of Catherington can see themselves as being entirely distinct and hold strong views on sustaining settlement gaps. Those living in the north of Hordean (Downs Ward) may feel torn between looking south to Hordean and north to Clanfield.

As they will be sited beyond the southern A3 junction, residents of the new developments known as Land East of Hordean (LEOH) may feel they are separate from any settlement. There is much to be done to ensure that the whole community can feel a level of unity, whilst respecting and maintaining the settlements and the communities within.



The Horndean Parish Council area contains a population of around 13,500, in 5,600 households (approximately 2.4 persons per household).<sup>1</sup>



*Horndean Parish at the end of the 1970s. Map courtesy of EHDC*

There is good access to the road networks but, within Horndean, there are significant traffic problems, including congestion, speeding and limited parking. There is also good access to our nature reserves and parks and to the countryside generally, including the South Downs National Park.

There is no public transport link for the 3 miles from Horndean to Rowlands Castle railway station, but there are some bus services heading north toward Petersfield and south toward Havant or Cosham and Portsmouth.

There are a number of convenience stores in and around Horndean, but for a “weekly shop”, there is only the Morrisons on the edge of Horndean.

The centre of Horndean has some catering outlets, small shops and a doctors’ surgery, but the shopping precinct is commonly seen as an outdated “eyesore” and lacks either an anchor to draw people in, or specialist shops to keep their interest. In any event, very limited parking would make this difficult. A heavily graffiti’d BT exchange also towers over the centre.

There is a level of Anti-Social Behaviour – by both young and old – from drug use and vandalism (including to the only public toilets in Horndean, now closed by EHDC) to speeding. The lack of youth provision may explain some of this, but speeders will only realistically be checked by monitoring and by police intervention.

<sup>1</sup> Draft EHDC Local Plan for 2021-2040 quoting the 2021 census

Overall, we have retained many of the positives of being a rural settlement, but these are increasingly combined with a number of the negatives of being a rapidly expanding, and increasingly urbanised, one.

## 2. The Changing Landscape

Recent Government proposals are expected to replace existing County, Borough and District government with very different models, changing the whole landscape. Locally, the new Hampshire and The Solent Strategic Authority will be one of the first to be created, under the proposed programme of devolution. It will take on some powers from central government, giving a more local focus and some from existing authorities, which may reduce the local focus.

At the same time, there is a programme of Local Government Reorganisation, addressing the level below this new Strategic Authority. In our area, we will see Hampshire County Council (HCC) and East Hants District Council (EHDC) replaced by new, and potentially more remote "unitary" authorities. All will be larger than existing District and Borough Councils, with a target population of 500,000 or more.

These changes will be happening in a very short timescale, with consultations on the new unitaries closing in March 2025 and on the Strategic Authority by April 2025. Decisions are due to be made in time for elections to be held in May 2026, with the new structures fully in place by April 2027.

New residential developments will continue to be a significant issue for Horndean. The latest draft EHDC Local Plan contained 443 additional homes, on top of 981 outstanding permissions. With more recently increased government targets, this number could exceed 2,000 households and 5,000 additional residents, taking Horndean's totals up by over a third to 7,500 households and to 18,500 residents.

With a "tilted balance" being used in deciding on applications, local designations, such as "local gaps" are unlikely to outweigh the "benefits" of development, as "new housing" is taken as a benefit in its own right, before CIL money, additional open space and other infrastructure improvements are taken into account.

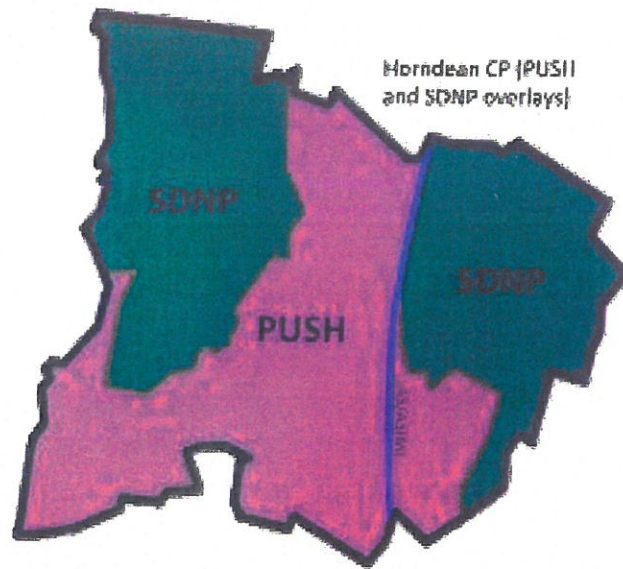
It appears that every site identified as "developable" in the "Land Availability Assessment" is at risk of allocation in the updated Local Plan and/or being granted planning permission for speculative applications.

The next 3 years must be seen as a golden opportunity for speculative development applications, as virtually all local planning authorities are both short of government targets and – at least to some degree – distracted by Local Government Reorganisation.

Such growth in developments can be seen as a threat, as it cannot be accommodated without massive infrastructure improvement in transport, GP Surgeries, education, youth provision and more, but it can also bring opportunities to improve things for Horndean.

At present, developments are largely restricted to the strip alongside the A3M, due to the South Downs National Park area.





### 3. Some Issues for Horndean Parish Council to seek to address

As Devolution and Local Government Reorganisation begins to impact, we must lobby and represent local views. We must also identify any current EHDC and HCC assets that we feel must be preserved by the incoming bodies, or which we might usefully take on – to maintain existing services, enhance them, maintain open space and reduce the prospect of opportunistic development – again provided that doing so makes financial sense and is within the Parish Council's capacity and capability.

The Parish Council is a statutory planning consultee and must also continue to engage early with residential (and commercial) developers, getting them to public meetings for the public to engage too. Discussing improvements to their proposals that may enhance Horndean and limit negative impacts.

Developer contributions (CIL) can be used to enhance existing infrastructure. We can draw on Neighbourhood CIL as a matter of course (up to 15% can be drawn on directly).

The Parish Council should establish whether the benefits of developing a Neighbourhood Plan outweigh the costs. Having a contemporary Neighbourhood Plan would allow the Parish Council to directly secure – and direct the use of - 25%, rather than 15% of CIL funding. It would also need to be taken into account by the planning authority, provided it meets local housing requirements.

In the same way that land, and other assets, may be released by Devolution and Local Government Reorganisation, any assets arising from residential developments may be considered for adoption by the Parish Council, if they add to local amenities, reduce the risk of further development, or both – again provided that doing so makes financial sense and is within the Parish Council's capacity and capability (both officer and member).

The Parish Council must continue its efforts to improve the more urban parts of Horndean, both directly and through the work of the Horndean Improvement Project

and its Horndean Forum, addressing long standing problems to improve the village, including:

- Encouraging businesses to fully play their part in the village centre,
- Pressuring authorities and utility companies to address flooding issues
- Lobbying to improve car parking and general public amenities
- Working with the Police to address Speeding issues
- Working with others to improve bus services, including to allow access to Rowlands Castle station and to connect new developments to the rest of Horndean and beyond.
- Supporting the creation of youth provision in the Parish.

The Parish Council should seek to enhancing halls and other venues, with schools, HCA and others and work to influence infrastructure improvements, including doctors' surgeries, schools, drainage and pedestrian and cycle routes

There is no doubt that people want to get out more, both cycling and walking. This has been recognised in strategies pursued by County, District and Parish Council.

The Parish Council has supported local volunteers maintaining footpaths, is an active stakeholder in the Havant Thicket Reservoir Project, which should offer more walking and cycling trails, educational and recreational opportunities, including a new Visitor Centre.

The Parish Council already looks after a large number of parks and nature reserves and other open spaces, amounting to around 150 acres and must continue to lead, and coordinate, efforts to preserve and enhance our rural setting, protecting and improving our open spaces, nature reserves and parks, thereby offering both structured and natural assets.

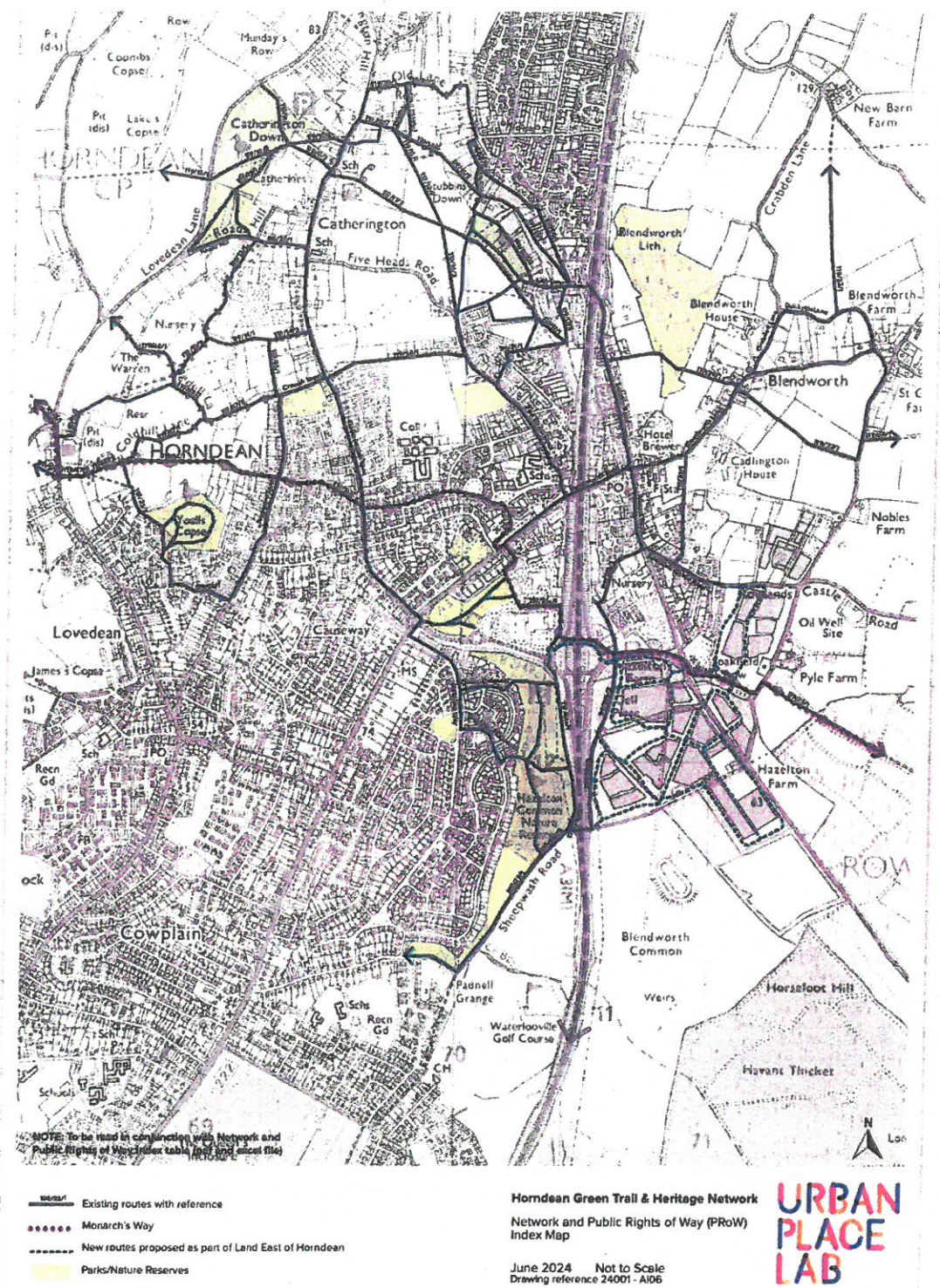




*The recently upgraded Jubilee Play Area in Homdean – part of a programme*

But even more can be done to make cycling and walking more attractive and accessible, to encourage visits and to move people from cars, including building on our current work on the Parish Council's own Green Trail & Heritage Network.



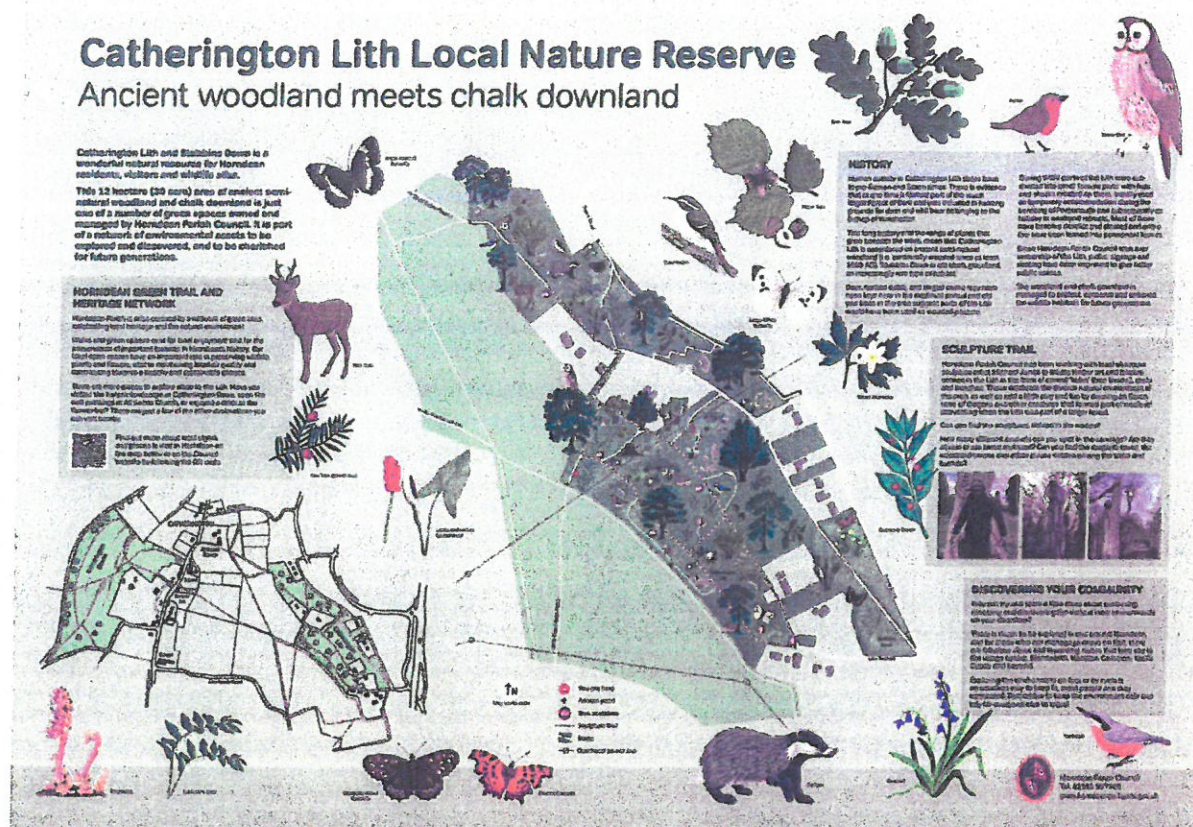


*Some of the Rights Of Way being opened up by the Green Trail & Heritage Project*



## Catherington Lith Local Nature Reserve

Ancient woodland meets chalk downland



## Recent work to make Catherington Lith a more accessible and interesting destination

It has never been more important for Horndean Parish Council not only to continue its "day job", but also to engage with developers and other public bodies, as the local, apolitical and independent voice of Horndean, both during the change process and in the new world, making its increasing scale and voice count. All of this work is led by volunteer Parish Councillors, who seek to act in the best interests of Horndean.

Although low on numbers, we have a committed and enthusiastic cohort of Councillors, supported by a strong team of officers and volunteers who look after our current assets to make Horndean a better place to visit, to live and to work, building a stronger local community and establishing a greater feeling of cohesion notably across Catherington and Downs Wards and the new developments, including LEOH.

All of this will be most effectively accomplished by further improving relationships and joint working with stakeholders, including other councils and public bodies and by cultivating the new, higher tier, authorities



## Committees for 2024/2025

<b>Finance and General Purposes Committee</b>	Cllr John Lay ( <b>Chair</b> ), Cllr A Redding ( <b>vice Chair</b> ), Cllr D Prosser, Cllr T Attlee.
<b>Planning &amp; Public Services Committee</b> 2 per ward	Cllr P Beck ( <b>Chairman</b> ), Cllr D Prosser ( <b>Vice Chair</b> ), Cllr T Attlee, Cllr J Lay, Cllr A Redding, Cllr R Sowden
<b>Grounds Committee</b>	Vacant ( <b>Chairman</b> ) Cllr A Redding ( <b>Vice Chairman</b> ), Cllr J Lay, Cllr D Prosser, Cllr R Sowden, Cllr Ron Smith
<b>Staff Committee</b>	Cllr D Prosser ( <b>Chairman</b> ), Cllr R Smith ( <b>Vice Chairman</b> ), Cllr A Redding,
<b>Working Party (LEOH)</b>	Cllr J Lay, Cllr T Attlee
<b>Horndean Green Trail Working Party</b>	Cllr J Lay, Cllr A Redding, Cllr N Smith
<b>Parish Plan Working Party</b>	Cllr J Lay, Cllr Attlee, Cllr A Redding
<b>Horndean Neighbourhood Improvement Project Working Party</b>	Cllr P Beck, Cllr R Smith, Cllr J Lay, Cllr T Attlee, Cllr D Prosser
<b>Local Community Resilience Planning Working Party</b>	Cllr N Smith, Cllr A Redding
<b>Local Government Reorganisation</b>	Cllr T Attlee, Cllr J Lay, Cllr A Redding, Cllr R Smith

2025/2026

Committee/Working Party	Members
Finance and General Purposes Committee	Cllr J Lay (Chair), Cllr A Redding (Vice Chair), Cllr T Attlee, Cllr D Prosser, Cllr J Tyler
Planning & Public Services Committee	Cllr P Beck (Chair), Cllr D Prosser (Vice Chair), Cllr T Attlee, Cllr J Lay, Cllr R Sowden, Cllr M Temple
Grounds Committee	Cllr A Redding (Chair), Cllr D Prosser, Cllr J Lay, Cllr R Sowden, Cllr R Smith, Cllr J Tyler
Staff Committee	Cllr D Prosser (Chair), Cllr R Smith (Vice Chair), Cllr J Lay, Cllr N Smith
WP LEOH	Cllr J Lay, Cllr T Attlee, Cllr M Temple
WP Green Trail & HN	Cllr A Redding, Cllr J Lay, Cllr N Smith, Cllr J Tyler, Cllr R Sowton
WP Parish Plan	Cllr J Lay, Cllr T Attlee, Cllr A Redding
WP HIP	Cllr R Smith, Cllr D Prosser, Cllr P Beck, Cllr T Attlee, Cllr J Lay
WP Local Community Resilience Planning	Cllr N Smith, Cllr R Smith, Cllr J Tyler, Cllr A Redding
WP Local Government Reorganisation	Cllr T Attlee, Cllr J Lay, Cllr A Redding, Cllr R Smith

Association	Councillor Representative
EH Association Town & Parish Councils	Cllr J Lay, Cllr A Redding
Catherington Village Residents Association	Cllr J Tyler
Horndean Community Association	Cllr J Tyler
Horndean Twinning Association	Cllr N Smith
Lovedean Village Residents Association	Cllr P Beck
Horndean Technology College	Cllr D Prosser
SDNP	Cllr M Temple
HCC Passenger Transport Forum	Believed not required

## HORNDEAN PARISH COUNCIL

COUNCIL MEETING: 12 May 2025

SUBJECT OF REPORT: Neighbourhood Plan Feasibility Working Party

### Introduction

There was a good degree of support for investigating the costs and benefits of a Neighbourhood Plan at the 2025 Annual Parish Meeting.

There would clearly be a significant amount of work to deliver a Plan, but the benefits would be considerable.

Having a contemporary Neighbourhood Plan would allow the Parish Council to directly secure, and direct the use of, 25%, rather than 15% of CIL funding related to developments in Horndean.

The Plan would also need to be taken into account by the planning authority, provided it meets local housing requirements.

### Neighbourhood Plan Feasibility Working Party

A short life Working Party could be established, with a brief to:

- talk with RCPC about their experience of establishing a Neighbourhood Plan,
- confirm the benefits that might result from having a Neighbourhood Plan,
- establish what relevant resources we already have and might build on,
- look at the requirements and timetables that we would have to meet,
- suggest a process to follow, identifying likely costs and
- look at possible grants that might reduce the net costs.

### Proposal

Council is asked to:

- Approve the establishment of this short life WP
- Confirm the membership of the WP
- Set a reporting back date (4 August? 1 September?)

**Horndean Parish Council Representatives 2024-2025**

<b>Association</b>	<b>Councillor Representatives</b>
EH Association Town & Parish Council	Cllr John Lay & Cllr Andy Redding
Catherington Village Residents Association	Cllr Andy Redding
Horndean Community Association	Vacant
Horndean Twinning Association	Vacant – Cllr Lay will attend if required.
Lovedean Village Residents Association	Cllr Paul Beck
Horndean Technical College	Vacant
HCC Passenger Transport Forum	Vacant
South Downs National Park	Cllr Teresa Attlee

Mrs Carla Baverstock-Jones  
 Horndean Parish Council  
 Tyfield House  
 Blendworth Lane  
 Horndean  
 Waterlooville  
 Hampshire  
 PO8 0AA

## Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720443753
Insured	Horndean Parish Council
Business	Parish / Town Council
Period of Insurance	
From	01 <sup>st</sup> October 2024
To	30 <sup>th</sup> September 2025
and any other period for which cover has been agreed.	

Renewal Premium	£ 7,985.84
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Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	137397536
Long term agreement active until	01 <sup>st</sup> October 2026
Preparation Date	22 <sup>nd</sup> August 2024
Prepared by	Mr Paul Moore
Policy Form Reference	MLAACH09

### Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.



## Lines of Cover applying

### Part A – Material damage

#### Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

#### Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. The Granary, Address, Catherington Lane, Waterlooville, Hampshire, PO8 0TB	£56,395.42	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2. Jubilee Hall, Address, Crouch Lane, Waterlooville, Hampshire, PO8 9SU	£516,217.43	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
3. Napier Hall, Address, Portsmouth Road, Horndean, Waterlooville, Hampshire, PO8 9NL	£783,947.91	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
4. Horndean Council Office, Address, Unit 1, Jubilee Hall, Crouch Lane, Waterlooville, Hampshire, PO8 9SU	£1,016,080.07	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

**For Premises: 1, 2, 3**

**Insured Perils applicable to Material Damage : 1-13, 15 & 16**

**For Premises: 4**

**Insured Perils applicable to Material Damage: 1-16**

**Part B – Business interruption**

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
All Premises	£20,000	24	N/A		£52,000	24

**For Premises: 1, 2, 3**

**Insured Perils applicable to Business Interruption : 1-13, 15 & 16**

**For Premises: 4**

**Insured Perils applicable to Business Interruption: 1-16**

**Operative Endorsements:**

1. Restriction of cover to exclude losses arising from photovoltaic panels

In respect of Business interruption item "Loss of Gross Revenue" the Special Definition of **Incident** is amended to read as:

**Incident**

**Damage to property** (excluding photovoltaic panels) used by the **insured** at the **premises** for the purpose of the **business**

**Part C – All risks****Table Headings**

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

**Additional Items:**

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

Item Description	Sum Insured	Excess
Office contents @ Jubilee Hall	£41,833.25	£100
General contents including stock @ Napier Hall & Jubilee Hall	£46,890.60	£100
Street Furniture	£54,331.00	£100
Gates & Fences	£30,266.64	£100
War Memorials	£143,470.94	£100
Playground equipment	£323,338.18	£100
Other Surfaces	£287,931.82	£100
Outdoor Machinery	£43,605.12	£100
AV Equipment @ Jubilee Hall	£15,064.44	£100
3 x Defibrillators	£6,964.61	£100
Speed Indicator Device	£5,516.52	£100
Gym Equipment	£33,474.05	£100
Australian War Memorial	£18,931.50	£100
laptops	£2,323.25	£100
Konica Minolta Bizhub C284e multifunctional copier/printer/scanner Lease agreement number: 113015619	£2,879.55	£100

The excess stated applies to each and every loss.

**Operative Endorsements:** 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

### **Current Memberships**

- Hampshire Association of Local Councils (HALC) and additional HR Service
- South East Employers for HR and Employment Law Advice
- Society for Local Council Clerks
- Campaign for Protection of Rural England
- Chartered Management Institute
- The Institute of Local Council Management.



BANK MANDATES : 2025-26					
Surname	Forename	Designation	Co-operative	Lloyds	Cambridge & Counties
Lay	John	Councillor	✓	✓	✓
Tickell *	Elaine	Councillor	✓	✓	✓
Beck	Paul	Councillor	✓	✓	✓
Baverstock-Jones	Carla	Executive Officer	✓	✓	✓
Ritson	Simon	RFO	✓	✓	✓

\* The Councillor has resigned and will be removed when the mandates are updated.



## HORNDEAN PARISH COUNCIL INVESTMENT STRATEGY

### 1. INTRODUCTION

Horndean Parish Council (the Council) acknowledges the importance of prudently investing the temporary surplus funds held on behalf of the community as part of its fiduciary duty. This Strategy complies with the revised requirements set out in the Department of Communities and Local Government Guidance on Local Government Investments and takes into account Section 15 (1) (a) of the Local Government Act 2003 and guidance within Governance and Accountability for Local Councils Practitioner's Guide 2016.

The Local Government Act 2003 states that a local authority may invest:

- for any purpose relevant to its functions under any enactment
- for the purpose of prudent management of its financial affairs

The Council defines its treasury management activities as *"the management of the Council's cash flows, its banking and money market transactions, the effective control of the risks associated with those activities, and the pursuit of best value performance consistent with those risks."*

### 2. POLICY

This strategy establishes formal objectives, policies and practices and reporting arrangements for the effective management and control of the Council's treasury management activities and the associated risks

### 3. INVESTMENT OBJECTIVES

3.1 The Council's investment priorities are:

- the security of its reserves, and
- the adequate liquidity of its investments, and
- the return on investment - the Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity

3.2 All investments will be made in sterling.

3.3 Investments will be spread over different providers where appropriate to minimise risk.

### 4. SPECIFIED INVESTMENTS

4.1 Specified investments are those offering high security and high liquidity. Such short term investments made with the UK Government or a Local Authority (as defined) or a Town/Parish Council will automatically be Specified Investments.

4.2 The Council, for prudent management of its treasury balances may use

- Treasury Deposits with UK clearing banks
- Local Authorities or other Public Authorities
- Other approved public sector investment funds

4.3 The choice of institution and length of deposit will be recommended to Full Council by the Finance and General Purposes Committee.

4.4 The Council will aim to achieve the optimum return on its investments commensurate with the proper levels of security and liquidity.

## **5. NON SPECIFIED INVESTMENTS**

These investments have greater potential risk – examples include investment in the money market, stocks and shares. Given the unpredictability and uncertainty surrounding such investments the Council will not use this type of investment.

## **6. LIQUIDITY OF INVESTMENTS**

6.1 The Finance and General Purposes Committee in consultation with the Responsible Finance Officer will recommend to Full Council the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

6.2 Investments will be regarded as commencing on the date the commitment to invest is entered into rather than the date on which the funds are paid over to the counterparty.

## **7. LONG TERM INVESTMENTS**

7.1 Long Term Investments are defined as greater than 36 months.

7.2 The Council does not currently hold any funds in long term investments

## **8. END OF YEAR INVESTMENT REPORT**

Investment forecasts for the coming year are accounted for when the budget is prepared. At the end of the financial year the Responsible Finance Officer will report on investment activity to the Finance & General Purposes Committee

## **9. REVIEW AND AMENDMENT OF REGULATIONS**

The Investment Strategy must be reviewed annually and revised if considered necessary.

Date of Adoption: 12 May 2025  
Review due: Financial Year 2025-26  
Adopted by FC: