



Horndean Parish Council NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON
MONDAY 04 AUGUST 2025 at 6.30 P.M. IN JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, FSLCC, MCMI
Chief Officer

29 July 2025

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 07 July 2025.
7. To note the resignation of Cllr Mark Temple.
8. To receive an update from Members representing the Parish Council within external organisations and Working Parties.
9. To receive an update in respect of the data received from the speed cameras.
10. To receive an update from the Neighbourhood Plan Feasibility Working Party.
11. To receive and approve the Orders for Payment (June attached).
12. To receive and note the monthly finance report.
13. To elect members to a Working Party to consider the terms and conditions pertaining to a coffee vendor business attending Parish Council sites.
14. To receive and consider the request for Jubilee Hall to be provided free of charge to the Horndean and Abergenville Twinning Association on a twice-yearly basis.
15. To receive an update in respect of the grants available for the replacement doors at Jubilee Hall.
16. To receive a report and consider the proposed amendments to the Parish Councils website.
17. To receive and consider the Community Infrastructure Levy (CIL) Award of £95,000, and agree the way forward.
18. To receive and consider the potential for further grant funding in respect of the Horndean Green Trail and Heritage Network.
19. To note the additional Budget Workshop scheduled for the 17 November 2025.

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20. To receive the recommendation from the Finance and General Purposes Committee on the 28 July 2025, in respect of the following grant applications:

- Holy Trinity Blendworth Church - £1,000
- All Saints Church, Catherington - £1,000.

21. To note the next scheduled meeting of the Council being the 01 September 2025.



HORNDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON 07 July 2025 AT 6.30 P.M.

PRESENT: Councillors J Lay (Chairman), T Attlee, P Beck, D Prosser, A Redding, N Smith, R Smith, R Sowden, J Tyler

IN ATTENDANCE: Sarah Guy, Office Manager (Minute Taker), Simon Ritson, RFO

PUBLIC

ATTENDANCE: 10x members of the public, PS Pete Rees, PC Sarah Clements, PCSO Darryl Hook & District Cllr J Hogan

HPC 077/25/26 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Temple.

HPC 078/25/26 TO RECEIVE ANY DECLARATIONS OF INTEREST

No declarations of a pecuniary interest were received.

HPC 079/25/26 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS

A report by County Cllr Marge Harvey was circulated and noted.

HPC 080/25/26 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

A report by District Cllr D Evans was circulated and noted.

HPC 081/25/26 TO RECEIVE AN UPDATE ON CURRENT POLICING INITIATIVES FROM WPC SARAH CLEMENT – LOCAL NEIGHBOURHOOD POLICE OFFICER

An update was provided by WPC Sarah Clement and the following was noted

- ASB is observed more in the summer months.
- Speeding – Safer roads is a priority. The East Hampshire Neighbourhood Policing team are currently understaffed and under pressure with only 5 PC's and 4 PCSO's covering the large area (including Alton, Bordon, Butser, Clanfield & Rowlands Castle, Four Marks & Ropley, Horndean, Liss, Longmoor Rural and Petersfield).
- PC Sarah Clement is the primary contact for speed enforcement, but unfortunately does not have the capacity at present, but is trying to pass enforcement to the Police Roads Officer's.

- Patrol and visibility – Supported by the Response Support Team in Waterlooville. A local patrol at Yoells Copse recently took place, whereby a group were destroying trees and smoking cannabis, etc. Policing team attended and dealt with.
- Engagement and Communication – PCSO Darryl Hook is the school liaison Officer, who also updates the community Facebook page and runs community events, including beat surgery drop-ins, with some dates being scheduled to take place in Horndean, in August and September.
- Cadet Recruitment is underway.
- Communication with Police - Contact 101 or report a crime online, which isn't deemed an emergency, including the reporting of suspicious cars or activity, etc.
- Partnership - Community Speedwatch is always looking for volunteers.
- Neighbourhood Watch - Horndean has coordinators.
- Police Response Team - Horndean is close to the Havant and Waterlooville area team. All 999 calls are triaged.
- National Pledge - Making communities safer. Neighbourhood Policing Team have been promised extra Officers.
- Police Presence at Events - Police will always try to attend.
- Encouraging members of the public to engage with the "Let's Talk" surveys, to give Police an idea of where needs targeting.
- Hampshire Alerts are a good way of keeping in contact.

HPC to liaise with WPC Sarah Clement with regards to the Autospeedwatch camera results being sent to the Police (intelligence).

Questions were raised by members of the public, mainly surrounding speeding and asking what the deterrent is for speeding, with perception being everything. WPC Sarah Clement confirmed that the Roads Policing Team are always out on the roads, with there being two undercover Officer's patrolling.

The Chairman thanked WPC Sarah Clement and the other members of the Policing Team for their time this evening.

HPC 082/25/26 TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC

The meeting was duly opened to members of the public.

A member of the public asked about the upkeep and repainting of the Catherington Pond sign - An update will be provided to the resident, once an update has been sought from the Grounds Manager.

District Cllr Sara Schillemore suggested that there are a team of volunteers, who are happy to undertake a pond clearance exercise at Catherington Pond – The Grounds Manager will be consulted on this and an update provided.

HPC 083/25/26 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 09 JUNE 2025

It was **RESOLVED** that the minutes of the Council meeting held on 09 June 2025 be signed as a true record of the meeting with an amendment correcting the spelling of the word "policy" on page 6 of the supporting papers (page 18 of the minutes). All agreed.

HPC 084/25/26 TO RECEIVE AN UPDATE FROM MEMBERS REPRESENTING THE PARISH COUNCIL WITHIN EXTERNAL ORGANISATIONS AND WORKING PARTIES

Horndean Twinning Association. A report by Cllr Beck was circulated and an update provided following his visit to Aubergenville in June. Janice Hall, Chairman of Horndean Twinning Association addressed the

Council to say how great it was to re-establish a link with HPC, and asked for support regarding the French visit in September.

Havant Thicket Reservoir: Cllr Attlee provided an update as follows

Cllr Attlee and other members met with Highways, HCC on 16 June regarding the announcement from Bloor Homes - New junction on B214, South of Pile Lane.

S278 agmt - Works for new roundabout, providing primary access into the LEOH development.

Updates planned to the "Bretheren roundabout" and Dell Piece East.

Future Works: S278 agmt - New Bellmouth access.

Dell Piece West & Aldi development - Idea for connectivity should it go ahead. Connectivity between Bloor Homes development and Havant Thicket.

Horndean Improvement Project: Cllr R Smith provided an update to say that the contacts for both First Port and Lewis Tucker have gone. He said he will be putting a paper together of actions required to move some of the problems on. e.g., flooding in Havant Road & Victory Avenue - How we can get authorities to move things forward.

East Hampshire Association Town and Parish Councils (EHAPTC): An AGM is scheduled to take place in Liss, which Cllr Redding will be attending, soon.

HGTHN: The Chairman updated members, stating that the HGTHN was now in phase 2, which involves mapping and the online application. He said he will be participating in a meeting tomorrow with HCC, to look at the "My Journey App". The 3rd part will involve the waymarking.

HPC 085/25/26 TO RECEIVE AN UPDATE IN RESPECT OF THE DATA RECEIVED FROM THE AVERAGE SPEED CAMERAS

A report by Cllr Prosser was circulated. He confirmed that the AutoSpeedwatch cameras would be moved at the end of July. It was noted that one particular car had been caught speeding 24 times following the last data collection, and a total of 41 times, altogether.

HPC 086/25/26 TO RECEIVE A REPORT AND CONSIDER THE RECOMMENDATION FROM THE NEIGHBOURHOOD PLAN FEASIBILITY WORKING PARTY

A report by Cllr Lay was circulated and an explanation given regarding the following paragraphs: 1a, 2b, 2c, 2f, 2h.

It was **RESOLVED** for the item to be deferred until the next Council meeting on 04 August, for Cllr John Lay to contact EHDC, following a declaration from District Cllr Sara Schillemore, who stated she had heard that Neighbourhood Plans would cease to be alive after 2028 - something she had heard at an EHDC meeting.

HPC 087/25/26 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (APRIL ATTACHED)

It was **RESOLVED** that the Orders for Payment (April attached) be approved and duly signed. All agreed. The RFO informed members that line 28, payment to Tree Assist was tree works undertaken at Catherington Lith, die to Ash Dieback, which had not been budgeted for.

HPC 088/25/26 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted.

HPC 089/25/26 TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE REPLACEMENT DOORS AT JUBILEE HALL

A report by the Office Manager was circulated and a short discussion took place.

It was **RESOLVED** that the item be deferred for the office to seek alternative sources of funding - Grant applications to be completed and sent to EHDC & HCC Councillors.

This was proposed by Cllr Lay and seconded by Cllr Beck. All agreed.

HPC 090/25/26 TO RECEIVE AND CONSIDER THE PITCHPOWER ASSESSMENTS IN RESPECT OF JUBILEE AND FIVE HEADS FOOTBALL PITCHES

Information from the Grounds Manager was circulated and a discussion took place.

It was **RESOLVED** that the item to be deferred and brought back to the next Grounds committee meeting on 18 August, for a discussion to be had and a proposal to be made to Council.

This was proposed by Cllr R Smith and seconded by Cllr N Smith. All agreed.

HPC 091/25/26 TO RECEIVE A REPORT AND CONSIDER THE PROPOSED AMENDMENTS TO THE PARISH COUNCILS WEBSITE

Cllr N Smith provided an update to members to say that a meeting had taken place with Cllr Redding, himself and Officer's – Sarah Guy, Office Manager, Susan Blake, Administrative Assistant, and Carla Baverstock-Jones, Chief Officer to go through the suggested list of features and requirements for the HPC website. The Officer Manager will be looking into a new website provider.

HPC 092/25/26 TO RECEIVE AND CONSIDER POTENTIAL ROAD NAMES IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT

A Short discussion took place and It was **RESOLVED** that Horndean Parish Council would not comment on the potential road names in respect of the LEOH development, as these suggestions were outside of Horndean. It was agreed that an email reply be sent to EHDC informing them of this, but also stating that HPC wish to be consulted on potential road names in Horndean, in respect of the LEOH development.

HPC 093/25/26 TO NOTE THE CHIEF OFFICER'S REPORT

A report by the Chief Officer was circulated and a summary updated provided by the Chairman.

HPC 094/25/26 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 04 AUGUST 2025

The next scheduled meeting of the Council was noted as 04 August 2025. This meeting will be held in Jubilee Hall.

HPC 095/25/26 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Members of the public left the meeting, following a 2-minute recess.

The confidential meeting concluded at 8:40 pm

HPC 096/25/26

TO CONSIDER ALLOWING LOCAL COFFEE VENDOR BUSINESSES TO ATTEND JUBILEE HALL CAR PARK, AND THE TERMS AND CONDITIONS THEREOF

A discussion took place with suggestions being made. It was **RESOLVED** that Council were happy to consider this as a possibility and for an advert to be published on Facebook and the HPC Website. It was agreed that Council wished to see the wording of the advert before it went live.

The public meeting concluded at 8:54 pm

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Signed - The Chairman

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Dated

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			BANK ENTRY P12 E 2025			
Ref	Date	Payee/Payer	Net	VAT	Total	Details
EXPENDITURE						
1	02/06/2025	Goldcrest	£40.00	£8.00	£48.00	Keyholding Premium 15/05/25 - 14/06/2025
2	26/05/2025	M/D Payne Roofing	£150.00	£30.00	£180.00	Replace Broken Roof Tiles on Jubilee Hall
3	28/05/2025	SLCC	£30.00	£6.00	£36.00	GDPR a Course - Grounds Manager
4	27/05/2025	Ultra Pure Window Cleaning	£75.00	£0.00	£75.00	Exterior Windows Cleaned at Jubilee/Napier
5	27/05/2025	Screwfix	£5.32	£1.07	£6.39	Round Wire Nails
6	06/05/2025	Rocket Computer Services	£290.00	£58.00	£348.00	Anti Virus on 11 Machines
7	29/05/2025	KJC Drainage Ltd	£560.00	£112.00	£672.00	Check Drainage System
8	16/05/2025	British Gas - 603421231	£61.66	£3.08	£64.74	Jubilee Admin Electricity: 16 April - 15 May
9	05/06/2025	Lycamobile	£5.00	£0.00	£5.00	Jubilee Mobile SIM Card
10	09/05/2025	Rentokil/Initial	£164.16	£32.83	£196.99	Napier Waste Collection: June - August 2025
11	28/04/2025	Viking	£9.24	£1.85	£11.09	Blue Lever Arch A4 File
12	29/05/2025	Aardvark Supplies Ltd	£133.13	£26.62	£159.75	Toilet Rolls,Aerosol,Blue Towels,Hand Towels
13	30/05/2025	AVS Fencing	£7.10	£1.42	£8.52	Screws for Oak Benches
14	03/06/2025	AVS Fencing	£104.70	£20.94	£125.64	15 x Round Stakes
15	03/06/2025	AVS Fencing	£12.41	£2.48	£14.89	Gate Latch
16	01/06/2025	Staff Expenses	£18.89	£0.00	£18.89	Milk
17	19/05/2025	Urban Place Lab	£7,500.00	£1,500.00	£9,000.00	Engagement activities with local interest groups (Green Trail)
18	09/06/2025	Go Outdoors	£73.95	£0.00	£73.95	Waterproof Trousers
19	10/06/2025	Amazon	£21.65	£4.33	£25.98	Tissues for Office/Hand Sanitiser
20	11/06/2025	B & Q	£30.49	£0.00	£30.49	Assortment of Slotted Spring Pins
21	01/06/2025	Fuelgenie	£91.70	£18.34	£110.04	Fuel: May 2025
22	17/06/2025	Lloyds Bank	£8.50	£0.00	£8.50	Bank Fees
23	11/03/2025	CAB	£1,000.00	£0.00	£1,000.00	Grant Issued
24	09/06/2025	Castle Water - 3164036	£28.79	£0.00	£28.79	Jubilee Admin Water - 1-31 May 2025
25	02/05/2025	Friends of Horndean Parish Footpaths	£1,000.00	£0.00	£1,000.00	Grant Issued
26	10/06/2025	Screwfix	£187.97	£0.00	£187.97	3 x pairs Dewalt Work Boots
27	10/06/2025	Screwfix	£135.66	£21.35	£157.01	Ear Defenders,Safety Specs,Gloves,Helmet,Browguard,Boiler Suit
28	10/06/2025	Screwfix	£32.47	£6.49	£38.96	2 x Hammers, 1 kg Round Wire Nails
29	12/06/2025	HSQE (Vital Skills)	£54.00	£10.80	£64.80	Manual Handling Awareness Training x 6 Staff Members
30	16/06/2025	Grenke Leasing	£125.27	£25.05	£150.32	Photocopier Rental: 28 May - 30 June 2025
31	05/06/2025	British Gas - 603423926	£78.37	£3.91	£82.28	Jubilee Admin Gas: 3 May - 2 June 2025
32	06/06/2025	Castle Water - 2104210	£13.08	£0.00	£13.08	Napier Hall Water - 1-28 May 2025
33	20/06/2025	Horndean PC Employees	£17,741.41	£0.00	£17,741.41	Staff Salaries: June 2025
34	07/06/2025	British Gas Lite - 156695	£13.38	£0.67	£14.05	Napier Gas - 6 May - 2 June
35	09/06/2025	British Gas Lite - 154660	£59.49	£2.97	£62.46	Jubilee Hall Electric: 12 May - 9 June
36	09/06/2025	Castle Water - 2103873	£6.70	£0.00	£6.70	Trough Hollybank - May 2025
37	18/06/2025	HALC	£214.00	£42.80	£256.80	Clir Development Parts 1 & 2 - Clirs M Temple/J Tyler
38	16/06/2025	Focus	£284.61	£56.92	£341.53	Switchboard, BroadBand, Payphone, Alarm - May 2025/July2025
39	16/06/2025	Goldcrest	£40.00	£8.00	£48.00	Key Holding Premium 15/6 - 14/7/2025
40	22/06/2025	HALC	£53.50	£10.70	£64.20	Chairing Skills Course - Clir Andy Redding
41	19/06/2025	Improvement & Development Agency	£83.33	£16.67	£100.00	Green Book
42	19/06/2025	Vital Skills (HSQE)	£42.00	£8.40	£50.40	3 x Safety Training Courses - New Countryside Member
43	18/06/2025	SLCC	£30.00	£6.00	£36.00	How to use Graphic Design Software Course - Chief Officer
44	18/06/2025	Screwfix	£51.95	£10.40	£62.35	Drill Bits, Saw, Wood Filler, Gloves
45	13/06/2025	Englebert Strauss	£382.30	£76.46	£458.76	Protective Clothing - New Grounds Team Member
46	18/06/2025	Viking	£149.86	£29.97	£179.83	Paper, Sellotape, Descaler, A4 Wall Display Mount
47	17/06/2025	Watling & Hirst	£250.00	£50.00	£300.00	Payroll Charges: Q1
48	16/06/2025	Zurich	£200.00	£0.00	£200.00	Refund of Overpaid Insurance Claim
49	12/06/2025	Vodafone	£72.32	£14.46	£86.78	Mobiles: June 2025
50	24/06/2025	Blitz & Glitz	£101.25	£0.00	£101.25	Cleans on May 28th, June 2nd, June 4th
51	24/06/2025	Blitz & Glitz	£135.00	£0.00	£135.00	Cleans on June 6th, June 9th, June 11th, June 13th
52	26/06/2025	Blitz & Glitz	£33.75	£0.00	£33.75	Clean on Feb 28th 2025
53	26/06/2025	Blitz & Glitz	£33.75	£0.00	£33.75	Clean on March 23rd 2025
54	12/06/2025	Sean Mason Electrical	£165.00	£33.00	£198.00	Replace Bulkhead Light in Foyer at Napier
55	31/05/2025	Veolia	£310.72	£62.14	£372.86	Waste Collection: May 2025
56	30/06/2025	Hampshire Pension Fund	£5,753.69	£0.00	£5,753.69	Pensions: June 2025
57	30/06/2025	HM Revenue & Customs	£5,352.05	£0.00	£5,352.05	PAYE/NI: June 2025
		TOTAL EXPENDITURE	£43,608.57	£2,324.15	£45,932.72	
Ref	Date	Payee/Payer	Net	VAT	Total	Details
INCOME						
58	various	Regular Hall Users	£2,245.45	£0.00	£2,245.45	Hire of Jubilee Hall - Regular
59	various	Regular Hall Users	£2,027.93	£0.00	£2,027.93	Hire of Napier Hall - Regular
60	various	Casual Hall Users	£301.43	£0.00	£301.43	Hire of Jubilee Hall - Casual
61	various	Casual Hall Users	£500.00	£0.00	£500.00	Deposits Received
62	various	Casual Hall Users	-£100.00	£0.00	-£100.00	Deposits Refunded
63	various	Football Teams	£225.00	£0.00	£225.00	Hire of Football Pitches
64	30/06/2025	Cambridge & Counties	£624.61	£0.00	£624.61	Bank Interest
65	13/06/2025	Hampshire County Council	£750.00	£0.00	£750.00	Contribution to Land Management
66	15/06/2025	Miscellaneous Income	£7,500.00	£0.00	£7,500.00	Green Trail & Heritage Network (Active Travel Grant)
		TOTAL INCOME	£14,074.42		£14,074.42	

SIGNED:	
SIGNED:	
DATE:	



Item: 12

HORNDEAN PARISH COUNCIL

FULL COUNCIL MEETING: 4th August 2025

SUBJECT OF REPORT: Finance Report

Funding

Since the last Finance report the following funds have been received:

- £9,824.20 was received on the 10th July from HMRC following the Quarter 1 VAT Return (April to June 2025).

NJC Pay Award 2025-26

The new pay scales have been agreed and have resulted in a 3.2% increase across all grades backdated to 1st April 2025. This will be paid in August. The budget for 2025-26 included an estimated pay award of 4%.

Year End Timetable

- The AGAR is now on the website and the accounting records will be available for the public to request for the period of six weeks between Tuesday 1st July and Monday 11th August.
- The External Audit report will be received prior to the end of September.

Budget 2026-27 Timetable

- A Budget workshop will be held on Monday 22nd September.
- There will be further opportunities to refine the budget at Finance & General Purposes Meetings to be held on Monday 27th October and Monday 8th December
- The Budget is due to be signed off on Monday 15th December.

June 2025 Management Accounts 2025-26 (Month 3)

The Quarter 1 accounts were reviewed in detail at the Finance & General Purposes Meeting held on Monday July 28th. A summary is shown below.

Income & Expenditure

The position at the end of June 2025 showed a favourable variance, after adjusting for earmarked reserve movements, of £17,651.

This breaks down to

- A favourable variance against our income target of £8,658.
- A favourable variance against our expenditure budget of £8,993.

30/06/2025	YEAR TO DATE INCOME			YEAR TO DATE EXPENDITURE		
	ACT	BGT	VAR	ACT	BGT	VAR
Central & Grants	257,991	257,552	-440	58,468	57,571	-897
Property	14,374	13,668	-706	19,998	22,795	2,797
Open Spaces	8,925	1,413	-7,512	48,083	55,176	7,093
GRAND TOTAL	281,290	272,633	-8,658	126,549	135,542	8,993

Income:

The favourable variance on the Income is *mainly* driven by the following:

- **Central:** No significant variances at this stage.
- **Property:** No significant variances at this stage.
- **Open Spaces:** £7,500 received from East Hampshire District Council (Community Climate Action Fund) for the Green Trail and Heritage Network.

The unfavourable variance on the Expenditure is *mainly* driven by the following:

- **Central:** Overspend on Health & Safety Equipment re the Speed Indicator Device (£3,411), offset by an underspend on professional fees.
- **Property:** No significant variances at this stage.
- **Open Spaces:** Favourable variance on Staffing (£7,122) and Tree Maintenance (£1,900), offset by the Green Trail Expenditure (£7,500) although this is fully grant funded.

Balance Sheet

Horndean Parish Council Balance Sheet to the end of June 2025	
Current Assets	£££
Debtors - Sales Ledger	4,713
Debtors - VAT Control A/C	9,824
Co-op No. 1 Account	221,917
Cambridge & Counties Account	217,066
Lloyds Bank Current Account	9,384
Total Current Assets	462,904
Current Liabilities	
Creditors	0
Accruals	9,716
Hall Income Deposits	1,000
Receipts in Advance	0
Total Current Liabilities	10,716
Total Assets Less Current Liabilities	452,188

Current Assets

As at 30th June 2025, Current Assets totalled £462,904 with cash balances totalling £448,367. Other outstanding debtors (£4,713) relate to June Hall hire. None are overdue.

Liabilities

As at 30th June 2025 Current Liabilities totalled £10,716.

This comprised of accruals (supplier invoices outstanding) of £9,716 and hall income deposits received that are due for return. (£1,000).

Reserves

As at 30th June 2025, General Reserves stood at £318,037. There is a further £134,151 in Earmarked Reserves (EMR).

Horndean Parish Council Reserves		JUN
Represented By :-		
Current Year Fund		152,350
General Funds		165,687
General Funds		318,037
IT Equipment		1,000
Vehicle Replacement		15,000
Jubilee Hall Improvements		2,500
Napier Hall Improvements		2,500
The Granary		2,000
Lith Avenue re-surfacing		3,000
Playground Fund		12,500
Grounds Equipment		2,500
Legal Costs		4,000
Fencing		4,000
Tree Maintenance		8,000
LychGate Repairs		2,500
Community Infrastructure Levy		19,746
Future Development Facilities EMR		54,905
Total Earmarked Reserves		134,151
Total Equity		452,188

Community Infrastructure Levy

Community Infrastructure Levy					
INCOME				EXPENDITURE	
Year	Banked	Elapse Date	£££	Expenditure	£££
2018-19	02/07/2018	02/07/2023	£7,567.47		
2019-20	13/05/2019	13/05/2024	£6,855.19		
	07/10/2019	07/10/2024	£6,576.95		
2020-21	29/05/2020	29/05/2025	£4,885.47	120 Trees - Catherington Lith	£2,082.00
	22/10/2020	22/10/2025	£14,404.42	Toddler Double Swing Set	£5,234.61
2021-22	18/05/2021	18/05/2026	£5,897.82	Carvings - Yoells Copse	£600.00
	02/12/2021	02/12/2026	£5,875.07	Hazleton Common Boardwalks	£5,155.40
2022-23	03/05/2022	03/05/2027	£6,975.18	Dell Piece West Boardwalks	£6,769.50
2023-24	09/05/2023	09/05/2028	£67,268.61	Contribution to Five Heads Rec Playground	£20,000.00
				Hazleton Common Footpath Improvements	£15,000.00
2024-25	20/06/2024	20/06/2029	£3,016.49	Jubilee Playground Refurb	£27,344.50
				Jubilee Playground Zip Wire	£25,000.00
2025-26				Removal of Gym Equipment at 5 Heads	£605.00
				Repair to Jubilee Play Area Swing	£850.00
				Repair to Rope in Deep Dell Play Area (Elbe)	£936.00
Income Received at 30-06-25			£129,322.67	Total Expenditure at 30-06-25	£109,577.01
				Balance at 30-06-25	£19,745.66
				Fencing	£15,000.00
				Pond Dipping Platform/Landscaping	£2,500.00
				Total Committed	£17,500.00
				Currently Uncommitted	£2,245.66

Green Trail and Heritage Network

The table below shows the funding currently available for the Green Trail and how much has been spent and reclaimed to date.

Green Trail & Heritage Network Funding 2025-26										
Invoiced	Supplier	Details	Funding	DR	Paid	EHDC INV	Invoiced	Dated	Received	Paid
	East Hampshire DC	Active Travel Grant (via Hampshire CC)	£17,808.00							
19/05/2025	Urban Place Lab	Engagement Activities with Interest Groups		£7,500.00	10/06/2025	INV-80	£7,500.00	30/05/2025	£7,500.00	15/06/2025
	East Hampshire DC	Community Climate Action Fund	£12,000.00							
09/07/2025	Urban Place Lab	Green Trail Tasks 1 & 5		£3,000.00	04/08/2025	INV-85	£3,000.00	28/07/2025		tbc
09/07/2025	Urban Place Lab	Green Trail Tasks 2 & 3		£4,750.00	04/08/2025	INV-85	£4,750.00	28/07/2025		tbc
		TOTAL	£29,808.00	£15,250.00			£15,250.00		£7,500.00	

Report Prepared by Simon Ritson, Responsible Finance Officer, 28th July 2025

ITEM: 20

**F&GP 017/25/26
APPLICATIONS:**

TO RECEIVE AND CONSIDER THE FOLLOWING GRANT

- Holy Trinity Blendworth Church - £1,000
- All Saints Church, Catherington - £1,000.

A discussion took place.

It was **RESOLVED** to recommend to Council that both grants be approved as per the applications.



ITA: 7
HORNDEAN PARISH COUNCIL
Grant Application Form

Please refer to Grants Procedure Notes overleaf before completing this form.

Name of Organisation making the application:

HOLY TRINITY BLENDWORTH

Name of Person to whom correspondence should be addressed:

VALERIE GRIFFITHS

Address for correspondence:

Email Address:

Daytime Tel:

Payee for Grant and Bank Details:

Holy Trinity Blendworth

Details of the organisation (What do you do?):

CHURCH

Period of Grant:

1yr

What is the Grant for? (Give details of the project – continue on separate sheet if necessary):

UPKEEP OF THE CHURCH YARD

Amount of Grant applied for:

£1000.00

Have you applied to any other body for a grant towards this project? (if Yes please give details):

No

How else do you raise income? (Give details of subscriptions, fund raising etc. – continue on separate sheet if necessary):

Donations, church collections on Sundays;
Fund raising

What age groups do you cater for?

ALL

Total Membership:

Where and when do you meet?

SUNDAYS AND WHEN REQUEST BY
MEMBERS OF THE PUBLIC

You must attach the following to your application

- Last year's accounts
- Your current business plan, minutes of your last AGM or similar
- Business plan & last 3 years AGM minutes (extended grants only)

Signature of Responsible Adult (e.g. Chairman, President, Leader):

For Horndean Parish Council use only

Date:

29.5.25

TREASURER

HORNDEN PARISH COUNCIL

Grant Application Form

Please refer to the HPC Grant Policy 2023/24 before completing this form



Name Of Organisation Making Application:

The Parochial Church Council of All Saints Catherington
Reg Charity 1176928

Person to whom correspondence should be addressed: Reverend Richard Hutchins Role in the organisation: Vicar and chair of trustees.	Address for correspondence: The Vicarage 330 Catherington Lane Waterlooville PO8 0TD
Payee for Grant: Name of Bank: All Saints PCC Catherington Sort Code: Account Number:	Email address: Daytime Tel:
<ul style="list-style-type: none"> What does the organisation do? The PCC is the governing council for all activities of All Saints Parish Church; including worship, maintenance of premises (grade II* listed) and churchyard, community fellowship and fundraising. 	
<ul style="list-style-type: none"> What is the reason for the Grant and what is the potential scale of who will benefit? (Give details of the Project including its proposed start and end dates – continue on a separate sheet if necessary). The grant is intended towards the cost of maintenance of the churchyard (please see accompanying letter). This historic site provides both a community facility and a nature reserve. Previous grants have covered the cost of maintaining the north and east sides of the churchyard. It is the intention to continue with this and also to include the cost of hedge and tree maintenance over the whole site. The PCC has allocated £2600 towards this for the year and asks HPC for a grant towards this total. 	
Please provide evidence of proposed spend e.g., quotes, estimates, minutes of meetings, photographs.	
Note that HPC will require a short report of how the Grant money has been spent within 12 months of the receipt of the Grant.	
<ul style="list-style-type: none"> What is the projected total cost of the Project? £ 2600 pa Amount of grant applied for from HPC. £ 1000 Amounts from any other body (if yes please give details). £ nil Specify the balance and how will this be funded. £ 1600 - to be met from PCC funds. What will be the impact if the Grant is not given? The churchyard will become unkempt and overgrown. 	

- How else does the organisation raise income? (Give details of subscriptions, fund raising, etc.– continue on a separate sheet if necessary). All Saints is a parish church with income derived from voluntary regular giving and occasional donations. Some income derives from investments, other from fees for funerals and weddings (nb. The PCC does not benefit directly from these fees). No income derives from outside bodies (HPC grants excepted).
- What is the state of the organisation's current financial health? Please see accounts. Although appearing to have healthy capital reserves, these funds cannot be converted to routine revenue expenditure and are substantially designated for major capital outlay on the church building. The underlying trend is a deficit budget.
- Where relevant, what is the plan to replace or justify the need for grant funding for these goods or services in future years? All Saints' budget will remain dependent on the generosity of the congregation, visitors and (to the extent it is able to help) Horndean Parish Council.

What age groups are catered for?

All age groups.

Total Membership:

76 (as of May 2024)

Where and when does the organisation meet?

Regular Sunday and some weekday services, festivals and special services.

Please attach the following to your application:

- The organisation's most recent year's accounts - attached.
- The organisation's current business plan - as annual report, attached (not a business)
- The minutes of the organisation's last AGM or similar - attached
- Evidence of proposed Project spend - as stated

Signature of Responsible Person (e.g., Chair, Trustee, Leader): R F Hutchins

Date: 14 July 2025