



# Horndean Parish Council

## NOTICE OF MEETING

**A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ON MONDAY 19 NOVEMBER 2018 at 7.00 P.M in JUBILEE HALL**

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMl  
Chief Officer

13 November 2018

### AGENDA

1. To receive and approve apologies for absence.
2. To receive any Declarations of Interest.
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. To receive the Chairman's comments.
6. To open the meeting to members of the public to enable them to address questions to Parish Councillors. *The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.*
7. To consider the co-option of: John Lay to represent Murray Ward.
8. To consider the election of Cllr Hyltoft to the Finance and General Purposes Committee.
9. To approve the Minutes of the Council Meeting held on the 29 October, 2018.
10. To receive a presentation from PDP Architects, in respect of the extension to Jubilee Hall.
11. To receive and approve the Orders for Payment (List 7 attached).
12. To receive and consider the notification from the Planning Inspectorate, in respect of the following application: Aquind Limited – Scoping Opinion/Environmental Statement.
13. To receive an update in respect the proposed plans to dispose of land within Blendworth Lane, which includes the public conveniences and the adjacent car park.
14. To receive the recommendation from the Grounds Committee on the 12 November 2018, in respect of the quotation for tree clearance relating to Chalara ash dieback.
15. To receive the recommendation from the Grounds Committee on the 12 November 2018, in respect of the funds received (4k) for the transference of land – Wagtail Road.

16. To note the next scheduled meeting of the Council being the 10 December 2018.
  17. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
  18. To approve the Confidential Minutes of the Council Meeting held on the 29 October, 2018.
  19. To receive the recommendation from the Staff Committee on the 12 November 2018, in respect of the probationary period for two members of staff.
  20. To receive the recommendation from the Staff Committee on the 12 November 2018, in respect of future staffing.
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## **Parish Council Co-option Information - John Lay**

My name is John Lay. I am a UK citizen, have a keen interest in local affairs and am a resident of Horndean. Before moving to Hampshire last year, I lived in Chesterton in Oxfordshire.

Whilst living in Chesterton, I was unable to join the Parish Council, as there were no vacancies. However, I routinely attended Council meetings and was co-opted onto the Road Safety sub committee. As part of that remit, I met with County Highway officers to discuss road safety matters.

As a result of development taking place between Bicester and Chesterton, a new community woodland is being created on the edge of Chesterton. In support of that, I attended a Rights of Way workshop (with a view to maintaining and reclaiming paths), met with County and District Council (to set up the project structure, challenge budgets, etc.) and also attended an Inspiring Rural Communities Together conference, run by the Plunkett Foundation, on behalf of the Parish Council (principally to look at funding opportunities and to pick up any tips from other organisations).

I am also an enthusiastic and active member of a number of classic vehicle clubs, including the Triumph Sports Six Club (for whom I organised an event this year) and the Vintage Motorcycle Club (for whom I am standing for election as a Director shortly).

I am a recently retired Chartered Accountant, mainly concentrating on Management Accounts and on the support of major change projects in recent years. I also have experience of Company General Management, Marketing Research, and Corporate Planning.

I believe that my skills and experience would be valuable to Horndean Parish Council and I would be delighted to be co-opted to the Council.

John Lay  
9 November 2018



# HORNDDEAN PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD AT JUBILEE HALL ON MONDAY 29<sup>th</sup> OCTOBER 2018 AT 7.00 P.M.

**PRESENT:** Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman),  
D Evans, R Veitch, Mrs D Denston, D Alexander, Mrs I Weeks, Mrs E  
Tickell, M Burridge, N Wren, P Beck, Dr Carolyn Jacobs

**IN ATTENDANCE:** Carla Baverstock-Jones, Chief Officer, Cheree Garvey (Minute Taker),  
Simon Ritson, Responsible Finance Officer

**PUBLIC ATTENDANCE:** 3 members of the public was present.

### HPC 124/18/19 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Miss J Murray.

No apologies were received from Councillor R Sowden.

### HPC 125/18/19 TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr D Evans declared interest with regard to Item 9 in that he serves on the planning committee at EHDC.

### HPC 126/18/19 TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS

The written report from Councillor Mrs M Harvey was circulated. There were no questions for Mrs Harvey.

Cllr Mrs M Harvey advised members that HCC has set aside funds for work done on their behalf by the parish council.

### HPC 127/18/19 TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS

No reports were submitted.

Cllr D Evans verbally reported that £10,600 was raised by the Charity Walk in Petersfield on 5<sup>th</sup> October 2018 and that the funds were distributed amongst the relevant charities.

Cllr D Evans informed members that the revisions to the Local Plan for 2028-2036 has been published on EHDC website for information and comment.

HPC 128/18/19

**TO RECEIVE THE CHAIRMAN'S COMMENTS**

The Chairman reminded Members of the Remembrance Day event which is scheduled for 11<sup>th</sup> November 2108 and advised that full road closure had been obtained from EHDC this year and that all the arrangements are in place.

Cllr D Evans requested the Chief Officer forwarded a detailed request to him with regard to S106 payments.

HPC 129/18/19

**PUBLIC SESSION**

3 members of the public were present. No members of the press attended.

Members of the public are concerned regarding proposed closure of Cark Park and Public Toilets on Blendworth Lane.

HPC 130/18/19

**TO CONSIDER THE CO-OPTION OF: MICHAEL HYLTOFT TO REPRESENT MURRAY WARD**

Cllr Mrs L Evans stated that the vacancy arose due to the resignation of Cllr Mrs I Pearson.

Mr. Michael Hyltoft introduced himself and gave a short overview of his background and reasons why he wished to join the Parish Council. Cllr Mrs L Evans asked the members whether they wished to co-opt Mr. Hyltoft. All members were in agreement and Mr. Michael Hyltoft was accepted to Council.

Cllr Mrs L Evans asked Mr. Hyltoft to attend the HPC office to finalise the process.

HPC 131/18/19

**TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 24<sup>TH</sup> SEPTEMBER 2018**

It was **RESOLVED** that the minutes of the Council meeting held on 24<sup>th</sup> September 2018 be duly signed as a true record of the meeting.

HPC 132/18/19

**TO RECEIVE AND CONSIDER THE PLANNING APPLICATION – 27042/00, IN RESPECT OF 221 CATHERINGTON LANE**

Cllr D Evans excused himself from the meeting for this agenda item.

It was noted that the planning application was brought to Council due to the expiration date occurring prior to the next planning meeting.

It was **RESOLVED** that a recommendation of Objection is submitted to EHDC with regard to this planning application.

The reasons for objection is:

The garage block is very large and double storey. It contravenes CP29-Design by virtue of its height, scale and massing and its relationship to adjoining buildings not least the host dwelling. It would dominate the street scene part of which is the Catherington Conservation Area.

It is out of character with the area and would have a harmful and detrimental impact on the same. The first floor windows of the garage would overlook the adjoining property at number 23 and would result in loss of privacy.

If planning permission is granted, then there should be a condition firstly restricting the use of the garage block so that it is always ancillary to the host dwelling and secondly prohibiting the use of any part of it as habitable accommodation.

HPC 133/18/19      **TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 6 ATTACHED)**

The Orders for Payment had previously been circulated.

It was **RESOLVED** that the Orders for Payment (List 6 attached) be approved and duly signed.

HPC 134/18/19      **TO RECEIVE AND APPROVE THE BANK RECONCILIATION – CO-OPERATIVE, LLOYDS AND CAMBRIDGE & COUNTIES AS AT 30<sup>TH</sup> SEPTEMBER 2018**

It was **RESOLVED** that the bank reconciliation (Cop-Operative, Lloyds and Cambridge & Counties) be approved and duly signed.

HPC 135/18/19      **TO RECEIVE AND CONSIDER THE EXTERNAL AUDITORS REPORT FOR THE YEAR ENDED 2017/2018**

Cllr D Evans noted the comments from the external auditor and thanked the staff for doing a good job.

HPC 136/18/19      **TO RECEIVE AND AGREE THE MONTHLY FINANCE REPORT**

It was **RESOLVED** that the monthly finance report be approved and duly signed.

HPC 137/18/19      **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE EXTENSION TO JUBILEE HALL.**

Cllr Mrs L Evans advised that the application should be determined soon and that a decision will be made the first week of November 2018.

HPC 138/18/19      **TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE LEOH DEVELOPMENT**

Cllr E Tickell gave a verbal update in respect of the LEOH Development and informed member that it is all moving forward, however the contents of the meeting remain confidential. An increase in density is currently being considered and a further update will be available in December 2018.

HPC 139/18/19      **TO RECEIVE AN UPDATE AND CONSIDER THE PROPOSED PLANS TO DISPOSE OF LAND WITHIN BLENDWORTH LANE, WHICH INCLUDES THE PUBLIC CONVENIENCES AND THE ADJACENT CAR PARK**

Cllr Mrs L Evans clarified for members and the public that the land in questions is owned by EHDC and not HPC. District councillors have made various representations and objections to EHDC.

It was **RESOLVED** that an official letter of objection detailing the impact the disposal of this land will have on the village be sent from HPC Chief Officer to EHDC.

HPC 140/18/19 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 19<sup>TH</sup> NOVEMBER 2018

This was noted.

HPC 141/18/19 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

It was **RESOLVED** that the public and the press be excluded for the confidential part of the meeting.

Public meeting closed 8.20pm.

Confidential part of the meeting

HPC 142/18/19 TO APPROVE THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 24<sup>TH</sup> SEPTEMBER 2018

It was **RESOLVED** that the confidential minutes of the Council meeting held on 24<sup>th</sup> September 2018 be duly signed as a true record of the meeting.

HPC 143/18/19 TO RECEIVE A REPORT AND CONSIDER AN APPLICATION FOR FLEXIBLE WORKING FROM A MEMBER OF STAFF

It was **RESOLVED** to accept and approve the flexible working for a member of staff

Meeting ended 8.50pm.

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Chairman

.....  
Dated

PAYMENTS SINCE LAST ORDER OF PAYMENTS 2018-19			LIST 7 - 19-11-2018			BANK ENTRIES: 22/10/18 - 11/11/18
Ref	Date	Payee/Payer	Net	VAT	Total	Details
<b>DIRECT DEBITS</b>			<b>BANK ENTRIES: 22/10/18 - 11/11/18</b>			
1	03/10/2018	SSE Gas	£22.58	£1.12	£23.70	Napier Hall Gas: 4 Sep - 1 Oct 2018
2	20/10/2018	EE & T-Mobile	£60.06	£12.01	£72.07	Mobiles: 20 Sep - 20 Oct 2018
3	30/09/2018	Veolia	£178.26	£35.65	£213.91	Waste Removal: September 2018
4	17/10/2018	BT	£89.17	£17.83	£107.00	Jubilee Hall Alarm: 1 Oct -31 Dec 2018 (02392 592978)
5	17/10/2018	BT	£42.60	£8.52	£51.12	Jubilee Payphone: 1 Oct -31 Dec (02392 597321)
6	02/11/2018	LuckyLite	£520.00	£0.00	£520.00	Rent: November 2018
7	21/10/2018	BT	£49.60	£9.92	£59.52	Tyfield Wi Fi: 1 Oct - 31 Dec 2018 02392 570550
8	17/10/2018	Castle Water	£14.32	£0.00	£14.32	Catherington Common Water: 1 August 2018- 31 January 2019
9	23/10/2018	SSE	£342.97	£17.14	£360.11	Jubilee Hall Electric: 4 July - 16 Oct 2018
10	23/10/2018	SSE	£396.92	£79.38	£476.30	Tyfield House Electric: 4 July- 16 Oct 2018
<b>B.A.C.S.</b>			<b>BANK ENTRIES: 22/10/18 - 11/11/18</b>			
11	18/10/2018	Screwfix	£16.58	£3.32	£19.90	Ratchet Strap and Hook
12	11/10/2018	Screwfix	£49.98	£9.99	£59.97	2 Pkts Gold Screws/2 Stanley Universal Saws
13	16/10/2018	Screwfix	£15.23	£3.04	£18.27	3 Pkts Coach Screws
14	15/10/2018	FR Jones & Son	£59.68	£11.94	£71.62	3 Gomtaro Straight Spare Blades
15	16/10/2018	Rialtas Business Solutions	£534.00	£106.80	£640.80	Omega Online Training, Purchase Ledger, Annual Support
16	24/10/2018	Southern Fire Protection Ltd	£240.00	£48.00	£288.00	Fire Training for Staff
17	24/10/2018	Screwfix	£81.65	£16.33	£97.98	Fencing Materials, Builders Gloves
18	25/10/2018	The Christmas Decorators	£183.00	£36.60	£219.60	Christmas Tree Lighting for Horndean Square
19	29/10/2018	The Poppy Appeal	£105.00	£0.00	£105.00	3 x Wreaths for Remembrance Sunday
20	15/10/2018	Spaldings	£45.00	£9.00	£54.00	Leaf Rakes
21	22/10/2018	B & Q	£50.00	£10.00	£60.00	Notice Board Glass for Dell Piece West
22	31/10/2018	HMRC	£2,491.09	£0.00	£2,491.09	PAYE/National Insurance: October 2018
23	31/10/2018	Hampshire Pension Fund	£4,508.46	£0.00	£4,508.46	Pension Contributions: October 2018
24	18/10/2018	Southern Mower Services	£483.33	£96.67	£580.00	Toro 2072 ADS Mower for CT
<b>DEBIT CARD</b>			<b>BANK ENTRIES: 22/10/18 - 11/11/18</b>			
25	31/10/2018	Harrison	£51.84	£10.37	£62.21	St George Flag for Horndean Flag Pole
26	30/10/2018	Englebert Strauss	£439.90	£87.98	£527.88	Jackets for Countryside Team
27	08/11/2018	Espares Ltd	£43.77	£8.75	£52.52	Replacement Glass-Jubilee Oven
			<b>TOTAL EXPENDITURE</b>	<b>£11,114.99</b>	<b>£640.35</b>	<b>£11,755.34</b>
<b>INVOICES TO BE APPROVED FOR PAYMENT</b>			<b>LIST 7 - 19-11-2018</b>			
Ref	Date of Invoice	Payee/Payer	Net	VAT	Total	Details
28	12/11/2018	Sun Traffic Ltd	£2,720.00	£544.00	£3,264.00	Traffic Management for Remembrance Sunday
			<b>TOTAL</b>	<b>£2,720.00</b>	<b>£544.00</b>	<b>£3,264.00</b>
<b>RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS</b>			<b>LIST 7 - 19-11-2018</b>			<b>BANK ENTRIES: 22/10/18 - 11/11/18</b>
Ref	Date	Payee/Payer	Net	VAT	Total	Details
<b>BANK ENTRIES: 22/10/18 - 11/11/18</b>						
29	various	Regular Hall Users	£1,672.44	£0.00	£1,672.44	Hire of Jubilee Hall
30	various	Regular Hall Users	£788.60	£0.00	£788.60	Hire of Napier Hall
31	various	Casual Hall Users	£929.49	£0.00	£929.49	Hire of Jubilee Hall
32	various	Casual Hall Users	£125.10	£0.00	£125.10	Hire of Napier Hall
33	various	Casual Hall Users	£700.00	£0.00	£700.00	Deposits Received
34	various	Football Teams	£167.58	£0.00	£167.58	Hire of Football Pitches
35	31/10/2018	Bank Interest	£175.36	£0.00	£175.36	Interest- October 2018
36	22/10/2018	SSE	£8.67	£0.00	£8.67	Cabling Consent Income
			<b>TOTAL INCOME</b>	<b>£4,567.24</b>	<b>£0.00</b>	<b>£4,567.24</b>

<b>SIGNED:</b>	
<b>SIGNED:</b>	
<b>DATE:</b>	<b>LIST 7 - 19-11-2018</b>





# The Planning Inspectorate

Major Casework Directorate  
Temple Quay House  
2 The Square  
Bristol, BS1 6PN

Customer Services: 0303 444 5000  
e-mail: [aquind@pins.gsi.gov.uk](mailto:aquind@pins.gsi.gov.uk)

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Your Ref:

Our Ref: EN020022-000030

Date: 31 October 2018

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Dear Sir/Madam

**Planning Act 2008 (as amended) and The Infrastructure Planning  
(Environmental Impact Assessment) Regulations 2017 (the EIA Regulations)  
– Regulations 10 and 11**

**Application by AQUIND Limited (the Applicant) for an Order granting  
Development Consent for the AQUIND Interconnector (the Proposed  
Development)**

**Scoping consultation and notification of the Applicant's contact details and  
duty to make available information to the Applicant if requested**

The Applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its opinion (a Scoping Opinion) as to the information to be provided in an Environmental Statement (ES) relating to the Proposed Development.

You can access the report accompanying the request for a Scoping Opinion via our website:

<https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/>

Alternatively, you can use the following direct link:

<http://infrastructure.planninginspectorate.gov.uk/document/EN020022-000063>

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful therefore if you would:

- inform the Planning Inspectorate of the information you consider should be provided in the ES; or

- confirm that you do not have any comments.

If you consider that you are not a consultation body as defined in the EIA Regulations please let us know.

The Planning Inspectorate on behalf of the Secretary of State is entitled to assume under Regulation 10(11) of the EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by 28 November 2018. The deadline for consultation responses is a statutory requirement and cannot be extended. Responses received after this deadline will not be included within the Scoping Opinion but will be forwarded to the Applicant for information.

Responses to the Planning Inspectorate regarding the Scoping Report should be sent preferably electronically to [aquind@pins.gsi.gov.uk](mailto:aquind@pins.gsi.gov.uk) or by post marked for the attention of Marie Shoemith.

Once complete, you will be able to access the Scoping Opinion via our website, using at the following link:

<https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/>

As the Planning Inspectorate has been notified by the Applicant that it intends to prepare an ES, we are also informing you of the Applicant's name and address:

AQUIND Limited  
c/o Martyn Jarvis  
Herbert Smith Freehills LLP  
Exchange House  
Primrose Street  
London  
EC2A 2EG

You should also be aware of your duty under Regulation 11(3) of the EIA Regulations, if so requested by the Applicant, to make available information in your possession which is considered relevant to the preparation of the ES.

If you have any queries, please do not hesitate to contact us.

Yours faithfully

*Marie Shoemith*

**Marie Shoemith**  
**Senior EIA and Land Rights Advisor**  
**on behalf of the Secretary of State**



**Infoline:** 01962 893 869

**Email:** [aquindconsultation@becg.com](mailto:aquindconsultation@becg.com)

**Website:** [www.aquindconsultation.co.uk](http://www.aquindconsultation.co.uk)

**Freepost:** AQUIND CONSULTATION

Mrs Carla Baverstock-Jones  
Tyfield House  
Blendworth Lane  
Horndean  
Waterlooville  
PO8 0AA



30 October 2018

**RE: Proposals for AQUIND Interconnector – A Nationally Significant Infrastructure Project**

Dear Mrs Baverstock-Jones,

Further to our previous correspondence, please find enclosed an updated Information Leaflet regarding the proposals for AQUIND Interconnector, following the Secretary of State for Business, Energy and Industrial Strategy's decision on 30<sup>th</sup> July 2018 to treat AQUIND Interconnector as a Nationally Significant Infrastructure Project (NSIP).

AQUIND is continuing to engage with relevant statutory consultees to discuss the next steps. Formal Consultation on AQUIND's proposed scheme is expected to take place in early 2019, to which you will receive an invitation at the appropriate time.

If you have any questions regarding the proposals for AQUIND Interconnector at this stage, you can contact AQUIND's Community Engagement team via freephone on **01962 893869** or via email at [aquindconsultation@becg.com](mailto:aquindconsultation@becg.com).

Further information about AQUIND Interconnector is available at [www.aquindconsultation.co.uk](http://www.aquindconsultation.co.uk).

Yours sincerely,

**The AQUIND Community Engagement Team**

G 022/18/19 **TO RECEIVE AND CONSIDER THE QUOTATIONS IN RESPECT OF THE CLEARANCE OF TREES INFECTED WITH CHALARA ASH DIEBACK**

A report from the Grounds Manager was circulated and considered.

It was **RESOLVED** to recommend Quote 2 to Council. This was proposed by Cllr N Wren and seconded by Cllr Mrs E Tickell.

G 024/18/19 **TO CONSIDER THE FUTURE USE OF FUNDS RECEIVED (£4K) IN RESPECT THE TRANSFER OF LAND AT WAGTAIL ROAD**

It was **RESOLVED** to recommend to Council the following:

- £2,500 to be placed in an earmark reserve for grass cutting at Wagtail Road.
- £1,500 to be utilised for a beautification project on the land. It was suggested some hardy shrubs are planted.

This was proposed by Cllr Mrs L Evans and seconded by Cllr Mrs E Tickell