



Horndean Parish Council

NOTICE OF MEETING

A MEETING OF HORNDEAN PARISH COUNCIL WILL BE HELD ONLINE ON MONDAY 18 JANUARY 2021 at 7.00 P.M.

Members of the public can login via the website link.

Documents pertaining to the meeting are available to download from the HPC website.

Members are summoned to attend

Carla Baverstock-Jones GCILEx, PSLCC, MCMI
Chief Officer

12 January 2021

AGENDA

1. To receive and approve apologies for absence.
2. ***Declaration of interest: Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.***
3. To receive a written update from County Councillor Mrs M Harvey regarding County Council Matters.
4. To receive a written update from District Councillors regarding District Council matters.
5. ***To open the meeting to members of the public to enable them to address questions to Parish Councillors. The period of time which is designated for public participation shall not exceed 20 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Questions shall not require a debate and those that cannot be answered at the meeting may be answered in writing later.***
6. To approve the Minutes of the Council Meeting held on the 14 December 2020 and the Minutes of the Extraordinary Council Meeting held on the 30 November 2020.
7. To receive and approve the Orders for Payment (List 6 attached).
8. To receive and approve the bank reconciliation – Co-operative, Lloyds, and Cambridge & Counties as at the 31 December 2020.
9. To receive and consider the draft Meetings Schedule 2021/2022
10. To receive a report and consider the signage in respect of the new Parish Office.
11. To receive a report and consider the purchase of an external notice board for the Parish Office.
12. To receive a report from Cllr Little in respect of the Aquind project.
13. To receive the Aquind Interconnector - Notice of a compulsory acquisition request in respect of additional land and comment accordingly.

14. To receive a report and consider the provision of Napier Hall (committee room) without charge, for the purpose of preparing supplies for the food bank.
 15. To note the next scheduled meeting of the Council being the 08 February 2021.
 16. **To resolve to exclude the public and the press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted. (Public Bodies (Admissions to meetings) Act 1960).**
 17. To consider an amendment to the football pitch hire agreements.
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HORNDDEAN PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD VIRTUALLY ON 14 DECEMBER 2020 AT 7.00 P.M. WITH MICROSOFT TEAMS

PRESENT: Councillors Mrs L Evans (Chairman), A Forbes (Vice Chairman), D Alexander, P Beck, D Evans, J Lay, P Little, D Prosser, B Raymond, Mrs E Tickell, R Veitch

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer; Cheree Garvey, Office Manager (Meeting Facilitator); Sarah Guy, Operations Officer (Minute Taker); Simon Ritson, Responsible Finance Officer

PUBLIC ATTENDANCE: District Cllr Elaine Woodard was in attendance from 7.10pm.

HPC 106/20/21 **TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies were received.

HPC 107/20/21 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of pecuniary interest were received.

HPC 108/20/21 **TO RECEIVE A WRITTEN UPDATE FROM COUNTY COUNCILLOR MRS M HARVEY REGARDING COUNTY COUNCIL MATTERS**

No report received.

HPC 109/20/21 **TO RECEIVE A WRITTEN UPDATE FROM DISTRICT COUNCILLORS REGARDING DISTRICT COUNCIL MATTERS**

A report by District Cllr Elaine Woodard and District Cllr David Evans were received and noted.

HPC 110/20/21 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

There were no members of the public or press present at the time of this agenda item.

HPC 111/20/21 **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 09 NOVEMBER 2020**

It was **RESOLVED** that the minutes of the Council meeting held on 09 November 2020 be signed as a true record of the meeting.

This was proposed by Cllr P Beck. All agreed.

HPC 112/20/21 TO RECEIVE AND APPROVE THE ORDERS FOR PAYMENT (LIST 5 ATTACHED)

Cllr Forbes queried Item 19- Barriers Direct payment for 2x parking posts at Catherington Lith. The Chairman explained that 2 concrete posts and some dragon's teeth were installed to prevent incursion onto HPC land.

Cllr Alexander queried the costings for lines 29 and 30, paid to Annodata, asking if the cost could be reduced. The Chief Officer explained that line 29 was for the rental of the photocopier and line 30 was for the printing and both lines show quarterly charges (Aug-Nov). The Chief Officer said that a reduction in the cost had already been looked into and explained that a new contract was due to be signed for the new office, which would work out lower than what is currently being paid.

It was **RESOLVED** that the Orders for Payment (List 5 attached) be approved and duly signed. All agreed.

HPC 113/20/21 TO RECEIVE AND NOTE THE MONTHLY FINANCE REPORT

A report by the RFO was circulated and noted.

It was decided by Members that agenda item 10 would be discussed before agenda item 9.

HPC 114/20/21 TO RECEIVE AND CONSIDER THE INTERNAL AUDIT REPORT (INTERIM) FOR THE YEAR ENDED 2020/2021

A report by Auditing Solutions was circulated and agreed.

It was noted that R1. "The Power under which a Grant is awarded must be recorded in the corresponding Minute."

A discussion took place regarding the last paragraph on page 6/beginning of page 7 of the report, whereby the Auditor reminds Council that the "CiPFA advice during these unsettling and unprecedented times is to retain between 6 and 12 months of General Reserve in addition to the Council's EMRs, and to give this due consideration during the budget setting and precept determination process."

Cllr Lay said that he felt Council were brave to sit below less than 3 months of General Reserve. The RFO explained that Council had previously been told they were holding too much of General Reserve in the past and said that his understanding is, that Council would not be rapped for holding too much under these circumstances, but said it is slightly unclear. Cllr D Evans explained that the NALC recommendation was to hold between 3-12 months and said that 3 months was adequate for a Council of HPC's size.

The Chairman noted that on page 9 of the report, that the date for noting when the first loan repayment is due on should be 10 February 2021 and not 2020.

HPC 115/20/21 TO RECEIVE AND AGREE THE BUDGET 2021/2022 AND TO SET THE PRECEPT

A report by the RFO was circulated. The Chairman noted that there was a decrease in tax base figures for 2021 – 2022 but said it was to be expected with the current situation.

It was **RESOLVED** that

- Following the budget process for 2021-2022, the total precept to be drawn down is £380,265. This results in a band d precept of £74.92 which is unchanged from 2020-21.
- Cllr Lay abstained from voting in support of the agreed budget and precept setting.

HPC 116/20/21 TO RECEIVE A REPORT AND CONSIDER THE PURCHASE OF AN EXTERNAL NOTICEBOARD FOR THE PARISH OFFICE

A report by the Office Manager was circulated and a discussion took place.

The general viewpoint from Members was for a wall mounted, more cost effective option to be considered and researched, to include a more modest size than what had been quoted in the report.

It was **RESOLVED** that the Chief Officer will look at an aluminium smaller noticeboard, as an option, that can be wall mounted.

HPC 117/20/21 TO RECEIVE A VERBAL UPDATE IN RESPECT OF THE LAND EAST OF HORNDEAN DEVELOPMENT

The Chairman informed Members that the signing of the S106 agreement had been put back to the 26 January 2021 and said that very little will happen until it had been agreed, but suggested that HPC should request to see it before its final signing.

HPC 118/20/21 TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 16 NOVEMBER 2020, IN RESPECT OF THE REVISED INFORMATION TECHNOLOGY AND EQUIPMENT USAGE POLICY

The Chief Officer informed Members that the amendments that had been made were:

- The addition of paragraph 2.12.
- The word precede to be replaced with the word follow in paragraph 2.24.

It was **RESOLVED** that the revised Information Technology and equipment Usage Policy be agreed.

HPC 119/20/21 TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 16 NOVEMBER 2020, IN RESPECT OF THE REVISED DISCIPLINARY POLICY AND PROCEDURE

It was **RESOLVED** that the revised Disciplinary Policy and Procedure be agreed.

HPC 120/20/21 TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 16 NOVEMBER 2020, IN RESPECT OF THE REVISED GRIEVANCE POLICY AND PROCEDURE

The Chief Officer stated that the Staff Committee had wanted to make it clear that panels were only convened if absolutely necessary and if the Chief Officer was unable to deal with the matter, unless required for an appeal.

It was **RESOLVED** that the revised Grievance Policy and Procedure be agreed.

HPC 121/20/21 TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 16 NOVEMBER 2020, IN RESPECT OF THE REVISED CONTRACT OF EMPLOYMENT

The Chief Officer said that an update had been made in response to revised legislation, which came into force April 2020. It was noted that the Staff Committee had recommended that Council follow the amendments and updates as advised by HALC.

It was **RESOLVED** that the Contract of Employment be agreed, following the incorporation of suggested amendments and updates as advised by HALC.

HPC 122/20/21 TO CONSIDER AND AGREE THE CLOSURE OF THE PARISH OFFICE ON CHRISTMAS EVE

It was **RESOLVED** that Horndean Parish Council office close at 3pm on Christmas eve.

HPC 123/20/21 TO NOTE THE NEXT SCHEDULED MEETING OF THE COUNCIL BEING THE 18 JANUARY 2021

The next scheduled meeting of the Council is noted as 18 January 2021.

HPC 124/20/21 TO RESOLVE TO EXCLUDE THE PUBLIC AND THE PRESS, IN THE VIEW THAT PUBLICITY WOULD PREJUDICE THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS OR ARISING OUT OF THE BUSINESS ABOUT TO BE TRANSACTED. (PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

District Cllr Elaine Woodard left the meeting.

Recording of meeting ended at 8:05pm.

HPC 125/20/21 TO CONSIDER THE DOCUMENTATION SUBMITTED IN RESPECT OF REGISTERED LAND WITHIN CATHERINGTON LITH AND AGREE THE WAY FORWARD

The relevant documents were circulated and a discussion took place.

It was **RESOLVED** that the Chief Officer would reply to the applicant.

HPC 126/20/21 TO RECEIVE THE RECOMMENDATION FROM THE STAFF COMMITTEE ON THE 16 NOVEMBER 2020, IN RESPECT OF THE PROBATIONARY PERIODS PERTAINING TO TWO MEMBERS OF STAFF WITHIN THE COUNTRYSIDE TEAM

The Chief Officer explained that the start date for the two newest members of the Countryside Team had been delayed due to Covid restrictions.

It was **RESOLVED** that both staff members of the Countryside Team remain employed within their current roles.

Meeting concluded & recording ended at 8.35pm

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Signed - The Chairman

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Date

PAYMENTS & RECEIPTS SINCE LAST ORDER OF PAYMENTS			LIST 6 - 18-01-2021			BANK ENTRIES: 05 DEC 2020 - 08 JAN 2021
Ref	Date	Payee/Payer	Net	VAT	Total	Details
DIRECT DEBITS		BANK ENTRIES: 05 DEC 2020 - 08 JAN 2021				
1	09/11/2020	Initial	£116.35	£23.27	£139.62	Napier Hall Waste Collection: 01/12/20 - 28/02/21
2	24/11/2020	Peach	£722.22	£0.00	£722.22	Charges in Relation to Early Termination of Phone Contract
3	04/12/2020	Plusnet	£15.00	£3.00	£18.00	Tyfield WiFi: 04/12/20 - 03/01/21
4	01/12/2020	Fuel Genie	£93.55	£18.71	£112.26	Fuel: November 2020
5	01/12/2020	Peach	£86.81	£17.36	£104.17	Tyfield Line-Nov Calls, Dec Rent + Alarm. Jub/Nap Wi Fi
6	02/12/2020	Castle Water	£5.53	£0.00	£5.53	Water - Tyfield 1 Nov-30 Nov 2020
7	02/12/2020	Castle Water	£20.80	£0.00	£20.80	Water - Hollybank Close 1 Oct - 31 Mar 2021
8	04/12/2020	Castle Water	£53.11	£0.00	£53.11	Water: Napier Hall 1 Oct - 31 March 2021
9	09/12/2020	Vodafone	£300.85	£60.17	£361.02	Mobiles: 4 Nov - 31 Dec 2020
10	02/12/2020	SSE GAS	£195.05	£9.75	£234.06	Gas Napier: 3 Nov - 26 Nov 2020
11	30/11/2020	Veolia	£204.50	£40.90	£245.40	Waste Collection: November 2020
12	22/12/2021	SSE (Napier)	£265.53	£13.27	£278.80	Napier Hall Electricity: 29 Sep - 21 Dec 2020
B.A.C.S.		BANK ENTRIES: 05 DEC 2020 - 08 JAN 2021				
13	23/12/2020	Collisons	£557.28	£111.46	£668.74	Hire of Vehicle 30/11/2020 - 24/12/2020
14	31/12/2020	HMRC	£4,067.07	£0.00	£4,067.07	NI/PAYE: December 2020
15	19/11/2020	AVS Fencing	£28.14	£5.63	£33.77	Postcrete for Concrete Bollards
16	01/12/2020	AVS Fencing	£100.87	£20.17	£121.04	11 Fencing Posts
17	01/12/2020	Connected IT	£499.00	£0.00	£499.00	Laptop for Chief Officer
18	30/11/2020	HAGS	£712.50	£142.50	£855.00	Replace Bearing on Roundabout-Five Heads Rec
19	30/11/2020	HAGS	£255.00	£51.00	£306.00	Install Slide Bar on Slide at Jubilee Field Play Area
20	24/11/2020	Happy Days	£145.00	£0.00	£145.00	Windows Cleaned at Tyfield, Napier and Jubilee
21	02/12/2020	Zurich	£901.71	£0.00	£901.71	Jubilee Office Insurance 1/10/20-30/9/21
22	02/11/2020	Ardvark Supplies Ltd	£76.65	£15.33	£91.98	Janitorial Supplies
23	30/11/2020	Aquaid	£242.40	£48.48	£290.88	Annual rental of Water Cooler
24	15/12/2020	Horndean PC Employees	£14,938.75	£0.00	£14,938.75	Staff Salaries: December 2020
25	07/12/2020	Viking	£42.97	£8.59	£51.56	Laptop Bag for Chief Officer
26	10/12/2020	Southern Fire Protection	£130.00	£26.00	£156.00	6 Monthly Fire Alarm Service/Replace Smoke Detector
27	09/12/2020	The Christmas Decorators	£565.00	£113.00	£678.00	Final Balance Christmas Tree Lights
28	01/12/2020	DNB Tree Surgery Ltd	£3,630.00	£726.00	£4,356.00	Remaining 15% Payment for Ash Die-Back Tree Works
29	01/12/2020	DNB Tree Surgery Ltd	£750.00	£150.00	£900.00	Remove Chestnut and Ash Trees-Cath Lith
30	13/11/2020	Focus	£91.27	£18.25	£109.52	Jubilee office Line Rental Charges 30/10-31/12/20
31	15/06/2020	HAGS	£30.38	£6.07	£36.45	Swing Replacements parts for Five Heads Rec
32	14/12/2020	Watling & Hirst	£200.00	£40.00	£240.00	Quarter 3 Payroll Charges
33	14/12/2020	H Japp Decoration Ltd	£5,600.00	£0.00	£5,600.00	Cladding for Jubilee Office
34	26/09/2020	MOT & Service World	£40.00	£0.00	£40.00	MOT - HY65 UVJ
35	01/12/2020	British Hardwood Tree Nursery	£793.65	£158.73	£952.38	775 Mixed Trees for Cath Lith (Forestry Commission)
36	19/12/2020	Lloyds Bank	£7.00	£0.00	£7.00	Bank Charges: December 2020
37	02/12/2020	Ideal Commercials Ltd	£26,000.00	£5,200.00	£31,200.00	Purchase of new Countryside Vehicle
38	02/12/2020	Ideal Commercials Ltd	£265.00	£0.00	£265.00	Road Tax : SN18 WBL
39	31/12/2020	Hampshire Pension Fund	£4,190.23	£0.00	£4,190.23	Pensions: December 2020
40	04/01/2021	Luckylite	£560.00	£0.00	£560.00	Rent: January 2021
41	04/01/2021	Luckylite	£560.00	£0.00	£560.00	Rent: February 2021 (In advance)
42	15/12/2020	Concise Removals	£1,640.00	£328.00	£1,968.00	Remove of office Furniture to Jubilee Office
43	21/12/2020	R B Harriott	£2,054.23	£410.85	£2,465.08	Final Rent on Tyfield: 25/12/20 - 11/2/21
44	21/12/2020	R B Harriott	£108.53	£0.00	£108.53	Final Insurance on Tyfield: 25/12/20 - 11/2/21
45	01/01/2021	CIA	£70.00	£14.00	£84.00	Service Agreement 1/1/21 - 31/12/21
46	05/01/2021	Staff Expenses	£45.73	£5.83	£51.56	Staff Expenses: December 2020
47	22/12/2020	Screwfix	£12.66	£2.53	£15.19	M16 Hex Nut for Bins
48	16/12/2020	Screwfix	£39.91	£7.98	£47.89	Safety Gloves, Staples, Varnish, Paint Brushes
49	14/12/2020	CPRE	£36.00	£0.00	£36.00	Annual membership
50	22/12/2020	CIA	£67.15	£13.43	£80.58	Padlock for gate to Yard Area
51	07/12/2020	Ardvark supplies Ltd	£66.40	£13.28	£79.68	Janitorial Supplies
52	22/12/2020	Steve Anderson	£50.00	£0.00	£50.00	Ladder (for SID)
53	21/12/2020	Idverde	£1,511.64	£302.32	£1,813.96	Emptying Bins: 1/10/20-31/12/20
DEBIT CARD		BANK ENTRIES: 05 DEC 2020 - 08 JAN 2021				
54	16/12/2020	Portal Plan Quest	£256.00	£0.00	£256.00	Planning Application Fee - Jubilee Office Cladding
55	17/12/2020	T J Waste & Recycling	£277.00	£55.40	£332.40	8 yard Skip for Luckylite Removals
56	23/12/2020	Zafety Supplies Ltd	£16.51	£3.30	£19.81	First Aid Supplies
57	29/12/2021	Royal Mail	£321.00	£0.00	£321.00	6 Month Mail Redirection
		TOTAL EXPENDITURE	£74,310.93	£8,184.56	£82,524.75	
RECEIPTS RECEIVED SINCE LAST ORDER OF PAYMENTS			LIST 6 - 18-01-2021			BANK ENTRIES: 05 DEC 2020 - 08 JAN 2021
Ref	Date	Payee/Payer	Net	VAT	Total	Details
	various	Regular Hall Users	£288.76	£0.00	£288.76	Hire of Jubilee Hall
	various	Regular Hall Users	£738.62	£0.00	£738.62	Hire of Napier Hall
	04/12/2020	Casual Hall Users	£41.25	£0.00	£41.25	Hire of Jubilee Hall
	04/01/2021	Football Teams	£87.50	£0.00	£87.50	Hire of Football Pitches
	31/12/2020	Bank Interest	£181.24	£0.00	£181.24	Interest- August 2019
		TOTAL INCOME	£1,337.37		£1,337.37	

SIGNED:	
SIGNED:	
DATE:	LIST 6 - 18-01-2021

Horndean Parish Council Schedule of Meetings 2021-2022

THIS PROGRAMME MAY BE SUBJECT TO CHANGE

	COUNCIL
	FINANCE & GENERAL PURPOSE
	GROUNDS
	PLANNING & PUBLIC SERVICES
	STAFF

	ANNUAL PARISH MEETING
	ANNUAL MEETING
	EVENTS
	BANK HOLIDAY
	OFFICE CLOSURE

May 2021					
Mon	Mon	Mon	Mon	Mon	
3	10	17	24	31	
		17			

June 2021					
Mon	Mon	Mon	Mon		
7	14	21	28		

July 2021					
Mon	Mon	Mon	Mon		
5	12	19	26		

August 2021					
Mon	Mon	Mon	Mon	Mon	
2	9	16	23	30	

September 2021					
Mon	Mon	Mon	Mon		
6	13	20	27		

October 2021					
Mon	Mon	Mon	Mon		
4	11	18	25		

November 2021					
Mon	Sun	Mon	Mon	Mon	Mon
1	14	8	15	22	29
			15		

December 2021					
Mon	Mon	Tue	Mon	Mon	
6	13	14	20	27	
6					

January 2022					
Mon	Mon	Mon	Mon	Mon	
3	10	17	24	31	
	10				

February 2022					
Mon	Mon	Mon	Mon		
7	14	21	28		

March 2022					
Mon	Mon	Mon	Mon		
7	14	21	28		

April 2022					
Mon	Mon	Mon	Mon		
4	11	18	25		

ALL MEETINGS OF HORNDEAN PARISH COUNCIL AND ITS COMMITTEES START AT 7.00 PM AND ARE HELD AT JUBILEE HALL

(Unless otherwise stated on HPC Website. Times may vary particularly when 2 meetings are held on the same day)

Events:
Remembrance Day - 8th November 2021
Carol Service - 8th December 2021

Office Closure Dates:
29th December 2021
30th December 2021
31st December 2021

Bank Holiday Dates
Early May Bank Holiday - 3th May 2021
Spring Bank Holiday - 31th May 2021
Summer Bank Holiday - 30th August 2021
Christmas Day Holiday - 27th December 2021
Boxing Day Holiday - 28th December 2021
New Year's Day - 1st January 2021
New Year's Day Bank Holiday - 3rd January 2022
Good Friday - 15th April 2022
Easter Monday - 18th April 2022

BUDGET WORKSHOP

DRAFT

COUNCIL AGENDA

Date: 18th January 2021

AGENDA ITEM: 11

SUBJECT OF REPORT: External Notice Board for Horndean Parish Office – Jubilee Hall

BACKGROUND

As per the consideration of the previous report attached and the request from Council to consider a smaller notice board and alternative location, please find below the following.

The only identified wall space able to accommodate the notice board is on the north side (front of Jubilee Hall) next to the window (photo included below). Please bear in mind that there is currently a bedded area of 1.5 metres in front of this area which will be turfed once the cladding has been completed. Mounting the noticeboard on this wall will mean that staff need to walk over the grass to place notices on the board. The public will also need to walk across the grass to read the notices. If this is the preferred location we may need to look at placing stepping stones in the turf to protect the grass.

The best fit for this wall space is a 1 bay aluminium board. A 6 x A4 size board will be the minimum required consider the documentation we are required to display.

In my opinion the best location for the noticeboard is a post mounted board at the edge of the flowerbed along the footpath leading to the office entrance. I have quoted for the same size but post mounted as an alternative option.

COST: (excluding VAT)

Wall Mounted £341.63

Stand-alone £522.16

Report prepared by:

Cheree Garvey

Office Manager

Proposed Location



Wall Mounted



Post Mounted



Standard specification includes:

- Robust, 58mm deep aluminium frame
- Powder coated finish
- Galvanised steel back panel with white lacquered finish for use with magnets
- 4mm, vandal-resistant, Plexichoc glazing
- Side-hinged doors which can be reversed for left or right-hand opening on portrait models and top-hinged doors on gas-stays on 18 & 21 x A4 landscape versions
- Waterproof elastomer seal
- Tamper-proof locks supplied with 2 keys per board

SUBJECT OF REPORT: To receive a report from Cllr Little in respect of the Aquind project

BACKGROUND

Over the last two weeks, I have been making contact with the various bodies that would enable us to monitor and report on matters such as highways that will affect the parish during construction works.

I have so far contacted and spoken to:

- Denmead Parish Council – They have agreed to share any relevant information where available.
- Hampshire Highways – Awaiting a response.
- Winchester City Council – Responded, contact and offer of virtual meeting received.
- Planning inspectorate -Awaiting a response.
- Steven Dawson – A local resident who has taken up the representation of individuals affected by the construction route. He is an engineer in civil and electrical construction.

As far as the route of the works are concerned this has not changed from the agreed Eastney to Denmead route. This then allows us to concentrate solely on Highways within our parish which if to be believed will involve up to an extra 300 / 400 traffic movements along Day Lane / Lovedean Lane and its tributaries.

This figure may not be an accurate representation as Aquind are placing the central stores for this project at the Lovedean site. This means that all small deliveries will use this route for some months ahead.

I am proposing to walk the route each week during and leading up to construction to report any obvious conflicts and traffic problems arising.

I am also aware that when this project starts there will be a fair number of complaints to deal with from local residents and those supplying other sites along Lovedean Lane so I look forward to those and will distribute to the authorities concerned upon their receipt.

Report prepared by:

Cllr Peter Little



The Chief Executive
Horndean Parish Council
Tyfield House
Blendworth Lane
Waterlooville
PO8 0AA

Date: 21 December 2020

62100616-CA-CON7-2225722

Dear Sir/Madam,

AQUIND Interconnector - Notice of a compulsory acquisition request in respect of additional land (Planning Inspectorate Reference: EN020022)

Section 123(4) of the Planning Act 2008 and Regulation 7 of the Infrastructure Planning (Compulsory Acquisition) Regulations 2010

1. BACKGROUND

- 1.1 On 14 November 2019 AQUIND Limited (**'Applicant'**) submitted an application to the Secretary of State for Business, Energy and Industrial Strategy (**'Secretary of State'**) (via the Planning Inspectorate) for a Development Consent Order (**'DCO'**) in respect of AQUIND Interconnector (**'Application'**). The Application was accepted for examination on Thursday 12 December 2019 and the Examination commenced on Wednesday 9 September 2020. The Planning Inspectorate's reference number for the Application is EN020022.
- 1.2 Following submission of the Application, the Applicant has made minor amendments to the proposed Order limits. In particular, land has been removed from the proposed Order limits, and two areas of woodland are proposed to be added to the Order limits.
- 1.3 On 18 December 2020 the Examining Authority issued a procedural decision to accept these amendments, including to accept the addition of the two areas of woodland to the Order limits pursuant to Regulation 6 of the Infrastructure Planning (Compulsory Acquisition) Regulations 2010 (the **'CA Regulations'**).
- 1.4 Further to the Examining Authority's procedural decision, we are writing to you to notify you in accordance with Regulation 7 of the CA Regulations, that the Applicant has made a request for an order granting development consent to authorise compulsory acquisition of rights over land that was not identified in the book of reference submitted with the Application (**"the CA Request"**).

2. SUMMARY OF THE PROJECT

- 2.1 AQUIND Interconnector (**'Project'**) is a new 2,000 MW subsea and underground High Voltage Direct Current (**'HVDC'**) bi-directional electric power transmission link between the South Coast of England and Normandy in France. By linking the British and French electric power grids it will make energy markets more efficient, improve security of supply and enable greater flexibility as power grids evolve to adapt to different sources of renewable energy and changes in demand trends such as the development of electric vehicles. The Project will have the capacity to transmit up to 16,000,000 MWh of electricity

per annum, which equates to approximately 5% and 3% of the total consumption of the UK and France respectively.

- 2.2 The Application seeks development consent for those elements of the Project located in the UK and the UK Marine Area (**'Proposed Development'**). The Proposed Development includes:

- HVDC marine cables from the boundary of the UK exclusive economic zone to the UK at Eastney in Portsmouth;
- jointing of the HVDC marine cables and HVDC onshore cables;
- HVDC onshore cables from Eastney to Lovedean;
- a Converter Station and associated electrical and telecommunications infrastructure at Lovedean;
- High Voltage Alternating Current ('HVAC') onshore cables and associated infrastructure connecting the Converter Station to the Great Britain electrical transmission network, the National Grid, at Lovedean Substation; and
- smaller diameter fibre optic cables to be installed together with the HVDC and HVAC cables and associated infrastructure.

3. **DESCRIPTION AND MAP OF THE ADDITIONAL LAND**

The additional land (**'Additional Land'**) to be added to the Order limits, and over which rights are sought, which is subject to the CA Request is:

- 10,112 square metres of woodland (Mill Copse, east of Old Mill Lane, Lovedean), which has been assigned plot number 1-02a; and
- 14,842 square metres of woodland and private access track (Stoneacre Copse, east of Old Mill Lane, Lovedean), which has been assigned plot number a 1-32a.

- 3.1 The Additional Land is more particularly identified on the plans enclosed with this letter.

4. **REASONS WHY THE ADDITIONAL LAND IS REQUIRED**

- 4.1 The Additional Land is required in order to address the impact of ash dieback and the consequential effect on the landscape and visual impacts of a part of the Proposed Development (the converter station). The disease has spread more rapidly than expected when the Application was made, and following a recent survey the Applicant has concluded that active management of these two woodlands, through rights secured in the DCO, is necessary in order to maintain the screening function which they serve.

- 4.2 The Additional Land is required to facilitate the delivery and operation of the Proposed Development to which the Application relates, and there is a compelling case in the public interest for the rights proposed to be acquired over the Additional Land given the international and national benefits that the Project will generate, in light of EU and UK energy policy and carbon and climate change commitments.

- 4.3 The need for the Project and its benefits are described in full in the Needs and Benefits Report (APP-115) and in the Needs and Benefits Report Addendum (REP1-136), which are available to view free of charge on the webpage relating to the Application on the Planning Inspectorate's website detailed below.

5. **FUNDING**

- 5.1 The Proposed Development, and more broadly the Project, is to be funded through project finance secured against the operational profits (revenues) of the Project. Funding for the Project is expected to be subject to grant of the development consent order and the settlement of regulatory status of the Project.

6. **COPIES OF THE ADDITIONAL DOCUMENTS**

- 6.1 A copy of the supplement to the book of reference relating to the Additional Land (AS-053), a map showing the Additional Land in Appendix 1 of the Request for Change to the Order Limits (AS-054), revised Land Plans (2.2 Rev 04 Sheet 0 and Sheet 1'), the draft



DCO (REP5-008) and other documentation relating to the CA Request ('**Additional Documents**') are available to view free of charge on the webpage relating to the Application on the Planning Inspectorate's website under the 'Documents' tab: <https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/?ipcsection=docs>.

- 6.2 The Additional Documents will be available to view on the website for at least the duration of the Examination, which is due to be completed by no later than 8 March 2021.
- 6.3 Electronic copies of the Additional Documents will be made available free of charge on a USB upon request to the Applicant. A paper copy is also available on request, subject to reasonable copying charges. Please email aquindconsultation@becg.com or phone 01962 893 869 if you would like to request copies of the Additional Documents.

7. COMMENTING ON THE CA REQUEST

- 7.1 Any representations (giving notice of any interest in, or objection to the CA Request) must be made on the Planning Inspectorate's Registration and Relevant Representation Form, which is available through the project page of the Planning Inspectorate's website at: <https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector/>.
- 7.2 If you require guidance on, or other methods of, obtaining and completing the Planning Inspectorate's Registration and Relevant Representation Form, please telephone the Planning Inspectorate on 0303 444 5000 or e-mail aquind@planninginspectorate.gov.uk. The Planning Inspectorate's Advice Note 8.2: How to register to participate in an Examination (December 2016) provides further guidance on how to register and make a relevant representation. It is available online at: <https://infrastructure.planninginspectorate.gov.uk/wp-content/uploads/2013/04/Advice-note-8-2v3.pdf>
- 7.3 If you wish to respond but do not have access to the internet and are unable or unwilling to leave your property given the current Government restrictions associated with the COVID-19 pandemic you are invited to contact the Applicant or the Planning Inspectorate by telephone so that appropriate arrangements can be made for completing the Planning Inspectorate's Registration and Relevant Representation Form.
- 7.4 The Applicant can be contacted at:

Address: FREEPOST AQUIND CONSULTATION

Email: aquindconsultation@becg.com

Website: <http://aquindconsultation.co.uk/>

Telephone: 01962 893 869

- 7.5 **Please note that any representations must be received by the Planning Inspectorate by 23:59 on 28th January 2021.** All representations will be made public by the Planning Inspectorate on the project page of the Planning Inspectorate's website at: <https://infrastructure.planninginspectorate.gov.uk/projects/south-east/aquind-interconnector>.

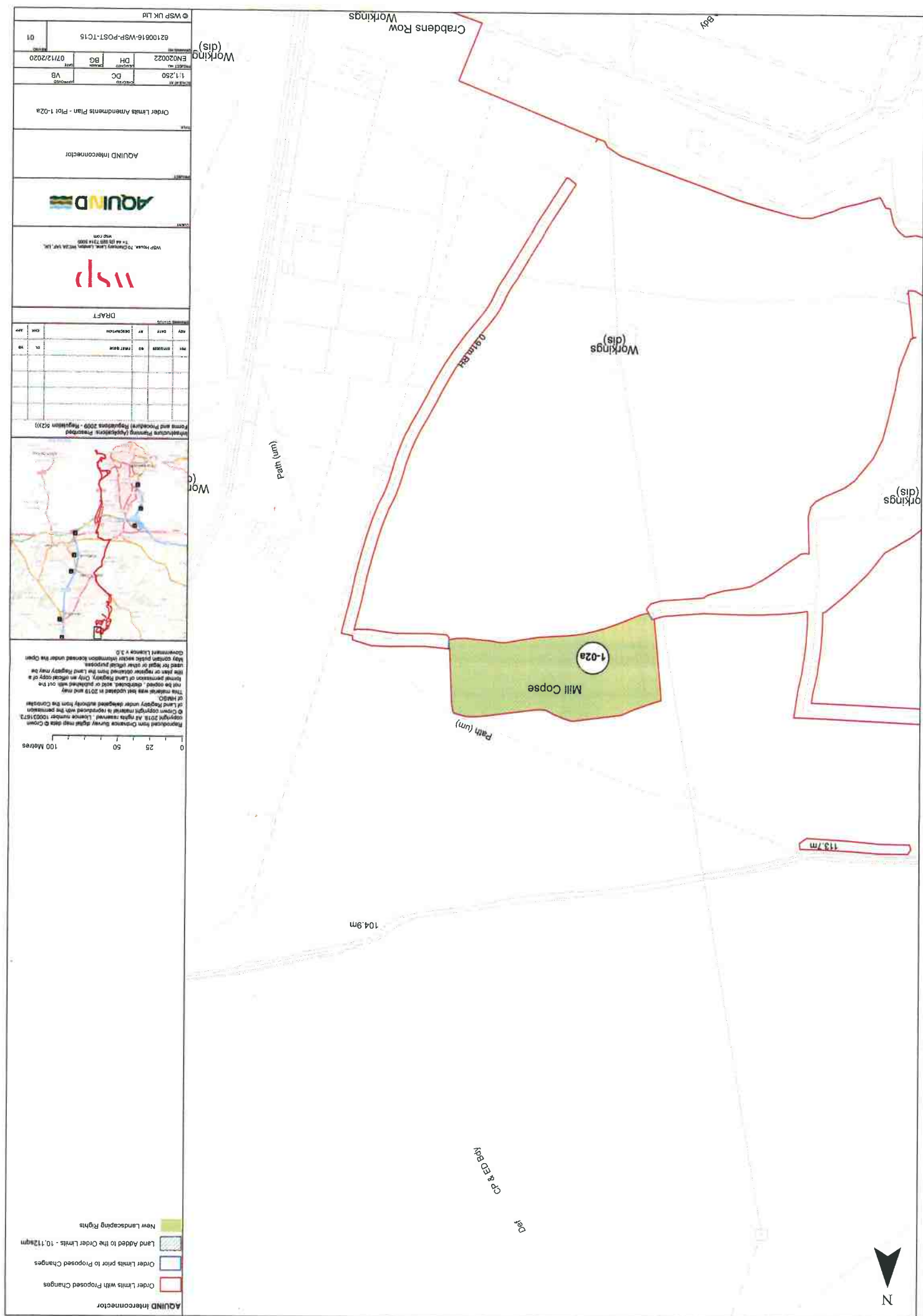
Yours sincerely,

Richard Glasspool (BA, FCA)
Director

AQUIND Interconnector

Encs.

Maps showing the location of the Additional Land



- AQUIND Interconnector**
- New Landscaping Rights
 - Land Added to the Order Limits - 10.112ha
 - Order Limits prior to Proposed Changes
 - Order Limits with Proposed Changes

0 25 50 100 Metres

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Infrastructure Planning (Regeneration) Regulations 2009 - Regulation 62(1)

REV	DATE	DESCRIPTION	BY	CHKD	APPD
01	07/12/2020	1-1250	DC	VB	

DRAFT

WSP
WSP House, 70 Colindale Avenue, London, NW9 1JH, UK
T: +44 (0)20 7316 8000
W: www.wsp.co.uk



AQUIND Interconnector

Order Limits Amendments Plan - Plot 1-02a

1-1250
DC
VB

EN020022
DH
BG
07/12/2020

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01

AGENDA ITEM: 14

SUBJECT OF REPORT: To receive a report and consider the provision of Napier Hall (Committee Room) without charge, for the purpose of preparing supplies for the food bank.

BACKGROUND

Horndean and Clanfield Foodbank provides food boxes for anyone in need in the locality. It is supported by, but not run by, Horndean Baptist Church.

99% of the recipients are unconnected to the Church.

Once a month the group needs to sort donations to check stock and to ensure “use by” dates are current.

Use of Napier Hall is helpful.

PROPOSAL

That HPC allows free use of Napier once per month whilst the Covid pandemic persists in line with our resolution in March 2020 to support groups operating Covid related initiatives and assistance.

Report prepared by:

Lynn Evans
Chairman